

HAIR & MAKEUP SERVICE CONTRACT

2015

NAME : _____ TODAY'S DATE: _____



FOR OFFICE USE ONLY CLIENT ID: _____ DEPOSIT: _____ CONFIRMATION: _____

CONTACT INFO

married name: _____

street address: _____

city/state/zip: _____

wedding date: _____

mobile phone: _____

email: _____

DAY-OF DETAILS

start time of wedding: _____ AM / PM

time BRIDE must be finished: _____ AM / PM

time WEDDING PARTY must be finished: _____ AM / PM

location where services will be rendered: _____

street address: _____

city/state/zip: _____

best phone number to reach you on your wedding day: _____

LAST NAME, FIRST INITIAL: _____

WEDDING DATE: _____

VENDOR INFO

venue: _____

photographer: _____

videographer: _____

How did you find MACK STYLIST?

the knot WeddingWire Google blog: _____

referral: _____

TRIAL

Trials are considered separate services and are non-refundable. All trials take place at our studio at 3500 Sunnyside Avenue, Philadelphia, PA 19129. Please contact our Bridal Coordinator at 267.336.7025 or weddings@mackstylist.com to schedule.

BRIDAL HAIR TRIAL = \$75.00 (1 hour, 2-3 looks) BRIDAL MAKEUP TRIAL = \$100 (1 hour, includes airbrush and lashes)

CONTRACT POLICIES

Indicate that you have read and understand the following policies of this contract by signing your initials next to each below:

INITIALS	<p>DEPOSIT POLICY We require a \$250.00 non-refundable deposit along with a signed service contract. The \$250.00 deposit will be deducted from your final balance due for wedding day services.</p> <p>In the event that we become fully booked before we receive your deposit, we will return your check to you. Please note that your date is not reserved until your check has been cleared. We also accept credit/debit card payments, which require an additional 5% processing fee.</p>	INITIALS	<p>ARTIST AVAILABILITY * We book our artists based on availability. If you are interested in working with a specific artist(s), please indicate below:</p> <p>_____</p> <p>_____</p> <p>*This does not mean that the artist is available. We will try our best to honor your request</p>
INITIALS	<p>SERVICE ADJUSTMENTS You may add services to your contract after signing provided you contact us to make sure are able to accommodate your requested additions. We allot time and artists per wedding party according to the amount of services you indicated in this contract. You may not deduct services after the contract is signed. If you decide to deduct services, you will be charged for the amount originally contracted.</p>	INITIALS	<p>FEES & TAXES Locations 30+ miles from our 19129 ZIP code require an additional \$50+ fee per artist.</p> <p>Start times earlier than 7 AM require a \$50 per hour early morning fee per artist.</p> <p>Holidays require a \$100+ fee per artist.</p> <p>Your final balance due will include applicable 8% tax.</p> <p>ADDITIONAL DISCOUNTS</p>
INITIALS	OFF SEASON DISCOUNT	INITIALS	

LAST NAME, FIRST INITIAL: _____

WEDDING DATE: _____

	<p>We offer a 10% discount for off season weddings. Off season is from November 1, 2015 - March 31st, 2015</p>		<p>Military Discount 10%</p> <p>Is someone in your Bridal party one of our past Brides? If so, We would love to thank her with a \$25.00 credit towards her hair & make up service!</p>
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<p>INITIALS</p>	<p>MINIMUM POLICY We require a service minimum of \$750 for weddings within 50 miles of our 19129 ZIP code—this is exclusive of trials, parking, and travel fees. For bookings 51 to 100 miles from our 19129 ZIP code, we require a service minimum of \$1000. For bookings more than 100 miles from our 19129 ZIP code, please contact us for a quote.</p> <p>Weddings with 8 or less services that include hair styling will be assigned one (1) artist who is both a licensed cosmetologist and professional makeup artist. To book a team of one (1) hair stylist and one (1) makeup artist, you must contract a minimum of five (5) hair services and five (5) makeup services. Should your selected services total less than the minimums cited above, you will be charged the minimum based on your location.</p>	<p>INITIALS</p>	<p>PAYMENT POLICY We require payment in full for the amount of people you have indicated above requiring services, as well as all applicable fees and taxes. Contact us for a travel and holiday quote, if necessary, for your location and wedding date.</p> <p>Should you need to cancel any amount of services, cancellations will result in full payment for services contracted.</p> <p>Please pay your remaining balance 14 days prior to your wedding day. We will send you your wedding schedule as soon as your payment is processed.</p>
	<p>ASSISTANT BOOKING For large wedding parties of 8+ people, we typically assign an assistant, resulting in a \$150 fee per assistant. We will discuss booking an assistant with you if needed.</p>		<p>PARKING Parking is not included in your final balance. You will be responsible for accommodating parking per artist at the location where services will be rendered.</p>
	<p>IN-HOUSE SERVICES Services rendered at our studio in Philadelphia will be discounted by 10%. Please contact us to discuss your needs. Subject to availability, we may be able to accommodate individual bride(s) in-house.</p>		<p>GRATUITY Many Brides approach us about the protocol of tipping. There are many wedding blogs that post standard “tipping” policies. Here is what the Knot says: Protocol: Expected The Standard: 15 - 25 percent, depending upon the quality of service. Despite the percentage a tipping, we greatly appreciate it!</p>
	<p>CANCELLATION POLICY You may cancel your services 30 days prior your wedding date. Your deposit will not be refunded. If you cancel your services within 30 days of your wedding date, the full balance is due. In the event of a sickness, accident, act of god or other reasons beyond control, MACK STYLIST artists are subject to unavailability. Efforts will be made to assist you in making alternate arrangements and your deposit will be refunded.</p>		<p>RIGHT OF REFUSAL Mack Stylist(s) reserves the right to refuse any work/project(s). All Stylist(s) has the right to be treated with consideration and respect for personal dignity.</p>

LAST NAME, FIRST INITIAL: _____

WEDDING DATE: _____

BRIDAL HAIR + MAKEUP SERVICES

Please denote the minimum number services contracted for your wedding. For bookings with Owner/Master Stylist Mackenzie Day, package pricing does not apply. For hair services, indicate your request for Mackenzie or an associate by circling the price and include the amount of services needed.

	HAIR+MAKEUP PACKAGE	HAIR STYLING ONLY	MAKE-UP APPLICATION ONLY
BRIDE lashes included	\$250.00	\$150	\$130
quantity	#	#	#
BRIDESMAID	\$150	\$85.00	\$85.00
quantity	#	#	#
MOTHER	\$150	\$70.00	\$85.00
quantity	#	#	#
FLOWER GIRL (10 & under)	\$50	\$40	\$25
quantity	#	#	#
AIRBRUSH + LASHES	\$50		\$50
quantity Can be added day of	#	#	#
LASH APPLICATION	\$20		\$20
quantity Can be added day of	#	#	#
EXTENSION STYLING	\$25	\$25	
quantity	#	#	#

AGREEMENT

MACK STYLIST is a reputable company with a wealth of experience. Our licensed cosmetologists and professional makeup artists bring their creative expertise to every project. We are committed to unique and detailed service for each client.

By signing this contract, I (print your first and last name) _____, understand that my deposit is non-refundable. I also acknowledge I am responsible for payment of the total number of hair and make-up services I indicated above. I have read and understand the policies outlined above. Applicable fees will be added to my final bill. I will abide by this contract.

SIGNATURE _____ DATE _____

SUBMISSION

Please submit your completed, signed service contract and \$250 deposit to:

MACK STYLIST, Attn: BRIDAL CONTRACT, 3500 Sunnyside Avenue, Unit C3, Philadelphia, PA 19129

You will receive a confirmation email once it is received.

MACK STYLIST | 3500 sunnyside avenue | unit c3 | philadelphia pa 19129 | 267.336.7025 | mackstylist.com