

## **Lee Hall Mansion and Grounds**

### **GROUND RENTAL FEES**

The grounds of Lee Hall Mansion are available for rental from April through September. Evening rental fees are based on five (5) hours of use of Lee Hall Mansion and the grounds from 5:00 p.m. until 10:00 p.m. on weekends and (6) hours of use on weekdays from 4:00 p.m. until 10:00 p.m.

<b>0-150 Guests</b>	<b>151-300 Guests</b>	<b>301-400 Guests</b>
Basic Rental \$800.00	\$1000.00	\$2000.00
Overtime Charges \$300.00	\$350.00	\$400.00

For events lasting less than five (5) hours on weekends and (6) hours on weekdays, the hourly rental fee is \$200.00 for up to 150 Guests with up to an hour clean-up/caterer's breakdown time after the event. Please inquire for fees for functions for more than 150 Guests for less than (5) hours.

If the event exceeds the contracted time plus the complementary caterer's breakdown time, the hourly fee is \$300.00 for each hour effective when the time reaches 15 minutes after the hour.

No music is allowed past 10:00 p.m.

The rental fee includes use of 2 restrooms in the Mansion's basement for up to 100 guests.  
*Special tours of the mansion may be provided within the first two hours of the event with prior arrangement and for an additional fee.*

Caterer's Breakdown Time: There is no charge for one hour after the event is over. Each additional hour: \$300.00. Charges will be incurred at the full rate when the time reaches 15 minutes after the hour.

Since the property is open to the public during the day, we cannot accommodate functions on the grounds until after 5:00 p.m. on weekends and 4:00 p.m. on weekdays.

### **WEDDING CEREMONY REHEARSAL FEES**

Rehearsals for ceremonies held at Lee Hall must take place after 4:00 p.m. on weekdays and 5:00 p.m. on weekends. The fee for the rehearsal is \$50.00 for the first hour and \$75.00 for each additional hour or period of overtime beyond the first hour. No rehearsals may take place after 7:00 p.m. If the rehearsal dinner is to be held on site, the Basic Rental and Overtime rates above would apply. A separate Facility Use application and Special Event Logistics Worksheet would need to be filled out for the rehearsal dinner.

## WEDDING CEREMONY FEES (NO RECEPTION)

There is no charge for a wedding ceremony to be held on the grounds if the reception is also held on site, the ceremony time is included in the basic rental rate for receptions. The ceremony must take place after 5 p.m.

Hours available for just the ceremony (no reception): 5 p.m. – 7 p.m. (latest start time)

Basic Rental (Ceremony without Reception):

\$250 (for up to \*1.5 hours) for \*\*groups of up to 150 persons.

\$500 (for up to \*1.5 hours) for \*\*groups of over 150 persons.

Overtime charge: \$300 per hour

\* includes photo session    \*\* includes wedding party and guests

## PHOTOGRAPHY

Photography inside the Mansion is \$200 per hour by pre-arrangement only.

House restrictions must be read and signed before photo session.

Wedding parties can use the grounds before the day of the ceremony for photoshoots at no cost as long as the shoots take place before 4:00 PM on weekdays and 5:00 PM on weekends. Since the grounds remain open to the public during your photo shoot, no extraneous props may be used without permission of the Historic Site Coordinator.