



## Wedding Rates and Services

Each event is unique so we offer a complimentary consultation to discuss the coordination needs of your special day. Below we have outlined our basic services but we can create custom packages to fit your needs.

### Limited Coordination (\$3000)

- Three meetings prior to wedding. This allows us to understand your vision and coordinate accordingly.
- Assist with design and layout of event.
- On-site direction and coordination for rehearsal, ceremony and reception.
- Set up venues on event day.
- Prepare timeline and contacts for wedding day.
- Review contracts and confirm vendors prior to wedding day.
- Distribute final payments to vendors
- Assist in gathering gifts, personal items, clothing, décor, etc. after event
- Approx. 30-40 hours of coordination service

### Full Service Coordination (\$5500)

- Six meetings prior to wedding day
- Guidelines and checklists
- Establish priorities and set budget
- Vendor referrals
- Venue information and research
- Arrange site tours and vendor appointments
- Assist with ceremony order and reading selections
- Assist with menu selection and attend catering meeting
- Assist with design and layout of event.
- Location search
- Vendor and contract review and assistance with negotiation
- Arrange and attend site tours (as needed)
- Wedding coordination assistant provided for day of event.
- Approx. 50-60 hours of coordination service.