

COCO RED

EVENTS



ABOUT US



At Coco Red Events, we want guests who attend our events to walk away from such an incredible experience that they will never forget it! We want to help create, facilitate and implement weddings that will bring your vision to life. We also love to help you imagine what your wedding can be, to collaborate creatively to enhance every experience of your guests. We work hard to maintain a high level of customer service throughout the whole planning process. We will be with you every step of the way. At the end of the day, a win for us is when you say, "today was the best day ever!"

We are a family-owned and operated company. Colette, or "Coco," started our company 3 years ago. Since then, we've worked with many brides - budgets big and small. We love what we do and we love working together as a team to create exceptional weddings and events.



Although we are based in Atlanta, Georgia, our team has executed events with excellence all over the country. Each person on our team has a specific strength—from environment design to logistics to building sets and crafting props—we will collaborate to make your wedding the one that every one talks about for years to come.

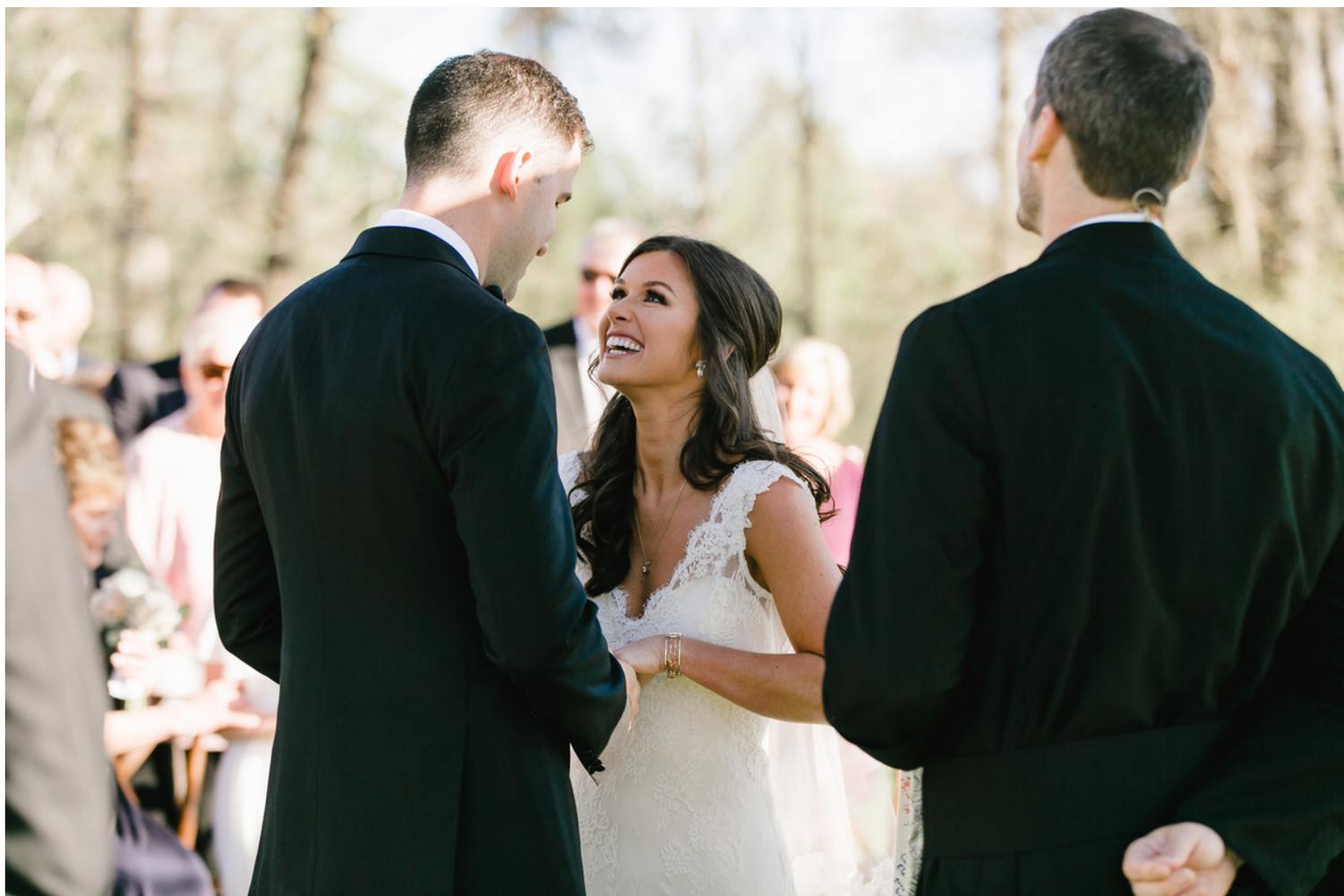
Let Coco Red Events bring your vision for your wedding into reality!



THE DAY OF COORDINATION PACKAGE – \$1500

This package is for the client who is doing all of the planning, but needs help with the final details. Our team will run your rehearsal and make sure that everything goes according to plan on your big day. This package includes:

- Two consultation appointments (scheduled 6-8 weeks prior to the wedding date)
- Communication with all vendors starting one month prior to the wedding date
- Creation of wedding day itinerary to include ceremony and reception order
- Organization of wedding processional and recessional
- Attending final walk through at the venue(s)
- Access to our Day Of Emergency Kit, which has everything that you might possibly need
- Two Coco Red Events team members for your rehearsal, ceremony and reception, to include one wedding coordinator and an assistant coordinator.
- Up to 9 hours of on-site directing/coordination of the rehearsal, ceremony and reception, which includes:
 - Supervise and assist vendors in delivery and set up
 - Facilitate timing in accordance with the ceremony and reception schedules
 - Assist in gathering gifts, personal items, clothing, decor, etc., after the event
 - Supervise event tear down and load-out
 - Distribute final vendor payments and gratuities





Taun Henderson Photography

"We chose Coco Red Events for our wedding and they were nothing short of amazing. They were professional and fun to work with. Kristi is very personable and great at what she does. Weddings, of course, involve a lot of planning and with that can come a bit of anxiety but being able to place all of our concerns into her hands was exhilarating. I was a super busy bride as I was juggling law school and wedding planning but with Kristi and Jamie, every single detail was considered, and I did not have one thing to stress about. Kristi made my husband and I feel like celebrities. I definitely recommend Coco Red Events for your wedding celebration."

Alika, Bride, September 2016

THE PLANNER PACKAGE – \$2500

This is for the client who has already done some of the planning (budget, venue, etc.), but would like assistance in choosing vendors, event styling and a coordinator onsite to keep things running smoothly on the day of the wedding. This package includes:

- Five consultation appointments
- Vendor recommendations, quotes and contract negotiations
- Arrangement and attendance of four vendor meetings
- Creation of wedding day itinerary to include ceremony and reception order
- Creation of a floor plan and/or seating chart
- Environment design of ceremony and reception space
- Continuous correspondence throughout the planning process
- Organization of wedding processional and recessional
- Assistance in choosing music selections
- Attending final walk through at the venue(s)
- Access to our Day Of Emergency Kit, which has everything you might possibly need
- Two Coco Red Events team members for your rehearsal, ceremony and reception, to include one wedding coordinator and an assistant coordinator.
- Up to 12 hours of on-site directing/coordination for the rehearsal, ceremony and reception, which includes:
 - Supervising and assisting vendors in delivery and setup
 - Facilitate timing in accordance with the itinerary for the ceremony and reception
 - Assist in gathering gifts, personal items, clothing, decor, etc., after the event
 - Distribute final vendor payments and gratuities
 - Supervise event tear down and load-out





THE TOTAL PACKAGE – STARTING AT \$5000

For the client who wants the planning process to be as stress-free as possible. All you'll do is choose your preferences from the options presented by our wedding planners and our team will handle the rest. All the meetings, details and implementation will be taken care of. This client gets to make the choices, then relax and enjoy their beautiful day. This package includes:

- Unlimited consultation appointments
- Budget creation
- Assistance in choosing attire, if requested
- Creation of planning timeline
- Organization of site visits and assistance in choosing a venue (limit 5 site visits)
- Venue contract negotiations
- Vendor recommendations, quotes and contract negotiations
- Arrangement and attendance of all vendor meetings
- Booking of accommodations for bridal party, if needed
- Hotel room block negotiations for out of town guests, if needed
- Advisement on etiquette and traditions
- Creation of wedding day itinerary to include ceremony and reception order
- Creation of floor plan and/or seating chart
- Environment design of ceremony and reception space
- Continuous correspondence throughout the planning process
- Organization of wedding processional and recessional
- Assistance in choosing music selections
- Attending final walk through at the venue(s)
- Access to our Day Of Emergency Kit, which has everything that you might possibly need
- Unlimited on-site directing/coordination for the rehearsal, ceremony and reception, which includes:
 - Supervising and assisting vendors in delivery and setup
 - Facilitate timing in accordance with the itinerary for the ceremony and reception
 - Assist in gathering gifts, personal items, clothing, decor, etc., after the event
 - Distribute final vendor payments and gratuities
 - Supervise event tear down and load-out





THE WEDDING DESIGN PACKAGE

This package is for the client who wants assistance in creating an unforgettable wedding environment. From creating a vision for your wedding décor to finding the best elements and executing the design on the day of, we do it all.

- Three consultation appointments
- Overall creative direction and environment design for the ceremony and reception spaces
- A detailed design plan
- Sourcing of design elements to implement your chosen design
- Full execution of the design on the day of your wedding
- Continuous correspondence throughout the planning process
- Tear down and load-out of design elements

Pricing for The Wedding Design Package varies based on your vision.
Please contact us to schedule a free consultation.



KEITH + AMELIA, AUGUST 2016



JAE + BROOKE, OCTOBER 2016



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Thank you so much for considering us! We would be honored to help make your wedding day the best day ever.

If you have any questions, or if you would like to schedule a free consultation, please let us know.

Email: Client@CocoRedEvents.com

Phone: (678) 667-2105

