

## **“DAY OF PLANNING” (Actually starts 2-4 weeks before wedding.)**

*A service of [2become1heart.com](http://2become1heart.com) with Cecilia Sullivan / 864-979-9481*

For the hands-on bride and groom, we'll ensure all of your decisions and plans are professionally managed on your special day by tying up any loose ends and finishing the final details. This includes us directing the rehearsal and up to 8 hours of directing / coordinating on the day of the wedding. You relax, have fun and enjoy your wedding day to the fullest!

### **OUR SERVICES INCLUDE:**

#### **Pre-wedding**

- ✓ A planning meeting 2-4 weeks prior to your wedding day to discuss all final plans and review vendor contracts
- ✓ Collection and inventory of wedding items to be used on wedding day, such as guest book, photos, etc.
- ✓ Wedding day itinerary.
- ✓ Direct the rehearsal and coordinate logistics with the officiant, musicians, vocalists and sound vendors

#### **Wedding Day**

- ✓ Oversee all vendor deliveries, their set-up and break-down, and coordinate with them throughout the day
- ✓ Insure the completion of ceremony set-up, placing of linens, table decor and finishing touches for the reception.
- ✓ Direct all aspects of the ceremony and reception
- ✓ Coordinate all announcements, to include the wedding party's arrival, first dances, cake cutting, etc.
- ✓ Assist with loading wedding gifts to a previously designated vehicle and pack up bride's decor items.
- ✓ Ensure the venue is left in proper condition.

**\$800.00**

*(Not to exceed 8 hours of service on wedding day. Each hour beyond that will be billed at \$75.00 per hour.)*

### **BONUS PACKAGE – DAY OF DIRECTION / COORDINATION + MINISTER**

**\$950.00**

If you use our Day of Directing / Coordinating services and the officiating services of Rev. John Sullivan ([www.2become1heart.com](http://www.2become1heart.com)), you will save money. John's fee for officiating the ceremony and participating in the rehearsal is \$300.00. Separately their fees would total \$1100.00. You can combine John and Cecilia's services for a total cost of \$950.00 which is a savings of \$150.00.

*\* Another benefit to the bonus package is that John can assist Cecilia with the rehearsal allowing it to flow more quickly and smoothly. On the day of the wedding, before and after his officiating duties, John will assist Cecilia, if needed, to help insure a successful celebration from start to finish.*

## **ECONOMY OPTION**

If you only need direction for the rehearsal and the ceremony, Cecilia will be glad to take care of that for you. This option would include organizing and directing the wedding party, musicians / DJ, and Minister (and other elements as needed) during the rehearsal and insuring they are on cue during the actual ceremony. \* *No involvement in reception.*

**\$350.00**

\* If you are using Rev. John Sullivan as your officiant, you will get their combined services for;

**\$550.00**