

## LAST TWO MONTHS + DAY OF

\$750.00

up to 150 guests  
12 hr wedding day  
2 day of coordinators

### BEFORE THE DAY

you have unlimited phone, facetime, text, email support while you're planning

we kick things off with our 1st chat 60 - 90 days before your wedding day to talk about EVERYTHING and to build out the day of schedule. plus i'll start working with your hired vendors to coordinate details so you don't have to!

then 30 - 60 days out, we'll get together at the venue so we can finalize the layout and flow for the day

1 - 2 weeks before you tie the knot, we'll go over everything one more time to make sure everything is perfect

### THE DAY OF

setup of any + all personal decor\*  
meet + greet vendors to coordinate setup and go over timeline details  
point of contact for everyone + everything  
pin boutonnieres | assists with corsages  
holds marriage license + rings prior to ceremony  
lines up + queues wedding party for ceremony  
queues for reception events + activities  
cake cutting (we have food handlers cards :) )  
makes sure you have your personal belongings at the end of the night  
clean + pack up of all personal decor  
distributes final payments + gratuities  
venue + vendor check out

\*additional assistance may be needed depending on the amount of personal setup + time permitted for setup at the venue

## MICRO WEDDINGS

\$525.00

having a more intimate wedding but still just want to let go of it all and enjoy getting married?! this is perfect for the couple with a smaller guest list going for a simpler vibe.

less than 50 guests

6 hr wedding day

solo coordinator

### BEFORE THE DAY

2 planning chats:

1 around 60 days out to go over details and create day of schedule

1 at 30 days out, at the venue, to go over the layout and flow

### THE DAY OF

review timeline details with vendors prior to starting ceremony

point of contact for everyone + everything during ceremony + reception

pin boutonnieres | assists with corsages

lines up + queues wedding party for ceremony

queues for reception events + activities

## ADD ON'S

coordination for rehearsal	\$ 75.00
setup + teardown of ceremony chairs	\$ 125.00
setup + teardown of reception tables + chairs	\$ 175.00
flip between ceremony + reception	\$ 50.00
cake cutting	\$ 10.00 / tier
planning chats	\$ 35.00 / hr
venue visits	\$ 35.00 / hr