



Feeling Overwhelmed?  
 Comparison Shopping?  
 Have Questions? We can help. Call us. We're nice, we promise. For weddings and events at 1824 House, email us at [events@1824house.com](mailto:events@1824house.com). The Occasions Catering team can be reached by email at [info@occasionsvt.com](mailto:info@occasionsvt.com). To speak with someone in person, please call us at 802.767.3272. We look forward to talking with you!



Thank you for your interest in the 1824 House. We are a family-run business with a fun, down-to-earth approach. Since your house probably isn't big enough to host a wedding, we'd like to invite you to use ours instead! Please look over the following information about our policies and pricing, and let us begin the process of planning your unique and spectacular wedding day at the 1824 House.

### 1824 House Event Pricing 2017

2016-2017 Event Season	Up to 100	101 to 150	Over 150
May to August	4250	5000	Please inquire
September and October	4750	5500	Please inquire
Mid-November to April	2750	3500	Please inquire
Intimate Events in The Barn (Up to 50 guests)	1750	n/a	n/a

The following things are included in the Site Fee:
One day usage of the barn and grounds, beginning at 10 am on the day of the event
A supplementary tent, sized appropriately for your guest count (Included May to October)
On site ceremony at no additional charge
In-stock dining tables, available in a selection of shapes and sizes
White wooden chairs
Up to 15 hours of coordination by our professional event management team
Appropriate licenses, insurance and permits

# An Unparalleled Reception Venue, *and More*

The 1824 House is the perfect place to host a beautiful, rustic wedding. But we are more than just a venue. Our family of businesses provides the following services, available at the 1824 House, and at venues or private homes around the state:

## ◇ Full-Service Catering

*Occasions Catering, a family-owned VT company, has been providing top-notch food service, coordination, menu design and event staffing for more than 25 years.*

## ◇ Bar Services

*Count on us to procure the finest craft beers or mix up the perfect signature drink.*

## ◇ Tabletop Linen Rentals

*The Linen Shop at Occasions boasts one of the largest selections of specialty linens available in the state. Let us dress your tables as well as your bridal party—with taste and class!*



1824 House Pricing Estimate 2017				100 people	150 people
<b><u>Site Fee</u></b>					
See previous page for list of included items					
				<b>Site Fee Subtotal</b>	
				<b>4250.00</b>	<b>5000.00</b>
<b><u>Catering Food</u></b>					
Plated or Buffet Dinner	Starting at	35.00	per person	3500.00	5250.00
Passed Hors D'oeuvres		10.00	per person	1000.00	1500.00
				<b>Catering Food Subtotal</b>	<b>4500.00</b>
				<b>6750.00</b>	
<b><u>Catering Staff</u></b>					
Approximately 10 hours on site, 1 staff per 10 guests					
				<b>Catering Staff Subtotal</b>	<b>2460.00</b>
				<b>3500.00</b>	
<b><u>Rental Items</u></b>					
1824 House Rentals (china, flatware, glasses)	about	7.50	per person	750.00	1200.00
Rental Company Items (lights, heat, etc)				approx 600.00	900.00
Linens from The Linen Shop At Occasions				approx 750.00	1000.00
				<b>Rental Items Subtotal</b>	<b>2100.00</b>
				<b>3400.00</b>	
<b><u>Bar Service</u></b>					
Actual cost will be based on consumption					
				<b>Bar Estimate Subtotal</b>	<b>3500.00</b>
				<b>5250.00</b>	
				<b>ESTIMATE TOTAL</b>	<b>16810.00</b>
				<b>23,600.00</b>	

The prices above are estimates only. Vermont state sales tax and mandatory gratuity are not reflected. Your choices will influence pricing substantially, especially in the catering and bar service categories. For a personalized estimate call the event management team at 802.767.3272, or send an email to [events@1824house.com](mailto:events@1824house.com).



Occasions Catering was started in the Mendell family home more than 30 years ago. The 1824 House is our lodging/venue branch. While it has a unique name, it fits under the umbrella of Occasions Catering. We also run The Linen Shop and Occasions Bar Services. It gets crowded under this umbrella sometimes, but we are not just a family of businesses, we're an *actual* family too, so we don't mind.

## Occasions Catering Details and Policies

**Planning:** We are a full service venue. Our site fee includes up to 15 hours of event planning with the event management team at Occasions Catering. Together you will determine your menu, beverage service and timeline. Occasions will also coordinate with your rental items as well as other vendors (such as DJ and florist) to manage day-of timing and other details.

**Outside Caterers:** Occasions Catering is the preferred food vendor at the 1824 House, but we do not require that you use them for catering. We do require, however, that your caterer be approved by Occasions, as well as fully licensed and insured. Bar services and rental coordination must be handled by Occasions Catering. If you choose to use an outside caterer, there will be an additional charge of \$1500 per event to cover the coordination hours needed to plan your event as well as a day-of manager.

**Deposits and Payment Schedule:** A non-refundable deposit of \$3000 is required to reserve the property. The deposit secures the 1824 House Inn, grounds and barn and services of Occasions Catering and Bar for your event. Additional deposits are required as your event date approaches. A full payment schedule may be found in our contract.

**Tastings:** Seriously interested and confirmed couples are invited to join us for one of our complimentary tasting parties, held periodically throughout the year. Admission to these events is extended to additional family or bridal party members on an 'at cost' basis, and is subject to availability.

Contact 1824 House Event Sales:	Contact Occasions Event Planning:
To schedule a tour	Available Dates
Ceremony rehearsal scheduling	Event rentals
Ceremony details	Layout and floor plan for event
1824 House Event Policies	Initial Wedding Rough Estimates
Contact 1824 House Innkeeper:	Bar and beverage questions
Early check in or late check out	Event timeline
Breakfast dietary restrictions	Reception Menu Planning
Room assignments or questions	Lodging & Vendor Recommendations

## 1824 House Details and Policies

**Access:** Our site fee covers a one day barn/property rental, and includes up to 8 hours of event time. On the day of the event, access to the barn will be granted at 10 am. You may be able to use the barn or the property for up to two hours on the day prior based on availability, in order to rehearse your ceremony.

**Curfew:** We institute a graduated curfew; bar service ends at 10pm and music ends at 10:30pm allowing all guests to exit by 11pm at which point we will shut down the barn. After 11 pm, only inn guests may remain on the property. If you are interested in hosting an 'after party' please ask the innkeeper for local recommendations.

**Decorations:** We do not place restrictions on open flame candles, tack holes in the walls or much else, really. We have only one rule: No Glitter. Aside from that, you are welcome to decorate the barn however you see fit –we ask only that you remove those decorations by 11am the next day. Although 'reasonable' cleaning is included in the site fee, decoration removal and other major clean up is billed at \$50 an hour.



**Check In/Out:** Check in begins at 3 pm. Check out is at 11 am. Early arrivals or late departures require prior notice, are subject to availability and may incur a fee. A \$1000 portion of your required \$3000 deposit will be applied to lodging. If all guests pay in full for their individual rooms, the \$1000 lodging deposit will be applied to your Occasions balance. Please inquire with the innkeeper for further explanation.

**Our Pet Policy:** We are a dog-friendly property, but restrict their access in the house to two of our downstairs rooms. Please refer to our website or call us if you have questions about making your dog a part of your special day. Other pets are not permitted.