PERSONAL EVENTS, WEDDING CEREMONIES & RECEPTIONS

Office of University Events | (317) 940-9352 | hospitality@butler.edu

BUTLER

UNIVERSITY EVENTS

CONGRATULATIONS ON YOUR WEDDING!

We are pleased you are considering Butler University for your event. We have indoor and outdoor locations for both ceremonies and receptions available.

Summer events (May 15 to August 1) may be booked one year in advance. Events to be held while classes are in session can be scheduled after May 15 for the current or following academic year (August 2 to May 14).

SWEENEY CHAPEL: SOUTH CAMPUS

Chapel	$2,000

Capacity for 260 guests (284 including choral seating)

*Organist and Pianist not included in price

OUTDOOR CEREMONIES

Holcomb Gardens	$2,000
Capacity for 240 guests	
Reflecting Pond Patio	$500
Capacity for 50 guests	
Carillon Patio	$500
Capacity for 32 guests	

- Items in pictures other than chairs and tables, such as linens and other décor, are not included in the rental fee.

Reflecting Pond Patio

Holcomb Gardens

Carillon Patio

NORRIS PLAZA

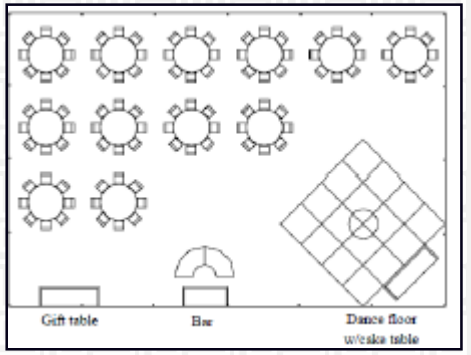
Ceremony $1,800

Capacity for 240 guests

Reception $4,700

Capacity for reception is 120 guests

Pricing includes tent rental



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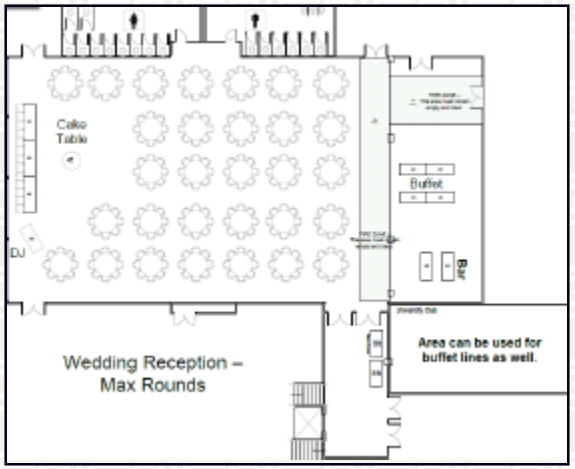
REILLY ROOM

Ceremony $3,000

Capacity for 350 guests

Reception $3,000

Capacity for 240 guests



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ROBERTSON HALL

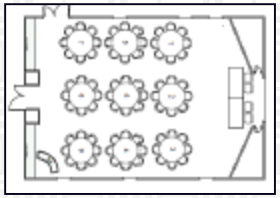
Johnson Room $2,000

Ceremony

Capacity for 150 guests

Reception

Capacity for 72 guests



Johnson Room

Ford Salon $2,000

Ceremony

Capacity for 150 guests

Reception

Capacity for 72 guests

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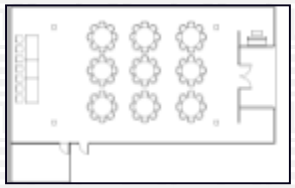


Ford Salon

Robertson Hall Exterior

SERVICES

Your event at Butler University includes the following services for an all-inclusive rental fee:

- University-owned tables and chairs
- Unrestricted guest Wi-Fi access
- For accessibility information or to request disability-related accommodations, please visit www.butler.edu/event-accommodations
- In the event of inclement weather, an alternative indoor space will be provided for outdoor location rentals at no additional cost
- Parking is available in the pay-to-park facility on Sunset Avenue

INSURANCE

- Certificate of Liability Insurance of $1.5 million naming Butler University as an additional insured is required

DISCOUNTS

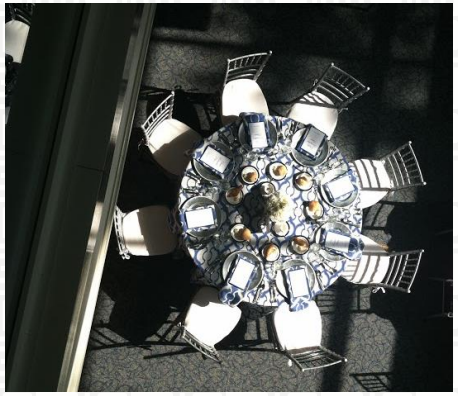
- 25% discount for Butler alumni, faculty, staff, and students
- 50% discount on ceremony location if renting both ceremony and reception location
  - Only the greater of the two discounts may be applied

BUTLER UNIVERSITY CATERING

Butler University Catering is the exclusive caterer for all of your wedding reception and personal event needs. Butler Catering is ready to make your event an outstanding and memorable occasion, and understands that every client has a different view on how an event should be designed. They look forward to working with you to help create that special vision.

Butler Catering goes above and beyond to deliver you and your guests the best catering Indianapolis has to offer!

For more information, visit butler.campusdish.com/catering or contact Stephanie Haggard, Director of Catering, directly at shaggard@butler.edu or (317) 940-9764.



CONTACT

Thinking about hosting your big day at Butler University?

For more information or to book a site visit, contact the Office of University Events at hospitality@butler.edu or (317) 940-9352. Or fill out our online event form to request more information about our venues.

- Please note that facility rental agreement and Certificate of Liability Insurance are required. Prices are subjected to change without notification. Prices do not include 7% sales tax which will be added to the rental contract.

BUTLER UNIVERSITY

4600 Sunset Ave.
Indianapolis, IN 46208

(317) 940-9352 | Hospitality@butler.edu
www.butler.edu/university-events/weddings

BUTLER

UNIVERSITY EVENTS

HOLIDAY
OPEN HOUSE

REILLY ROOM

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