



Sun and Moon Event Planning is a wedding coordination service based in The Bronx, New York. This team of event professionals focuses on the happiness of their clients amid wedding preparations and customized pieces of decor. I've always had a deep passion for organizing and planning, and I believe that every special event deserves to be stunning. It all started out of my love for decor and styling.

With this philosophy in mind I founded Sun & Moon planning in 2000, and have since gained many valuable connections with industry-leading experts and vendors. I'll work day and night to guarantee that your next event will be filled with unforgettable moments.

We offer Full planning, partial planning, month of coordination and social events planning and decor. We go the extra mile to make the client feel satisfied and stress free on their most important day.



Partial Planning

Your wedding is mostly planned but you just need someone to tie the loose ends and oversee everything goes well?

Sun & Moon will be there to make sure that last minutes hitches do not happen and that your event flows smoothly.

This package is mostly for brides that are hands-on but that still need the extra help with finalizing and coordinating vendors contracts, organizing a detailed timeline for the event from the start to the end, fixing and tying up loose ends, giving last minute ideas to make the event flow perfectly, run a rehearsal to make sure there is no last minute issues, coordinating small details and being the liaison with the venue, catering and vendors.

\$1500.00



Month of Coordination

It is very stressful to have all planned out and wants things to go well without a hitch . For that many brides resource to having a planner that will make sure all those knots are tied and everything goes according to plan.This is our month of coordination

Sun & moon promises to give you 3 sessions from the moment you contract us to the event. To talk about those lose ends and how we can help them tie them down.We would be also available for unlimited txt and email support. We go to do a last minute venue walk up to plan ahead deliveries, design and prepare to do one of the most important parts of coordination. The creation of a well thorough timeline. If needed we review seating arrangements and create a schedule for all the personel in the bridal party.We make sure to obtain wedding items for ceremony and reception.

The day before the event we assist you in a rehearsal. On the day of the event we drop and set up under your instructions all the wedding items. We confirm all the event areas are set up as planned.We supervise and make sure vendors arrive on time and that you have a stress free event.Distribute final vendor payments and direct all ceremony and reception proceedings. Allievate all last minute challenges and stresses . At the end of the event we collect all items and delievers them to the designated person.

\$1700.00



Full planning package

Sun & Moon planning will be there from the start to the end to tie every loose end and to make sure that your event comes out to perfection. We are here for the long run making sure the beginning, middle and end all come out great.

A customized package designed to assist with all event planning and design aspects from budget, theme, color, style, venue selection, wedding dress selection, invitation management, budget creation/management, vendor referrals, vendor management, vendor meetings such as tasting sessions, assistance with selection of save-the-dates, invitations, programs, escort cards, favors, etc guest accommodations, transportation arrangements, favors, guest welcome packages, seating assignments, programs, event timeline, décor set up and management of areas, transportation of items of ceremony to reception & Manage all event logistics .

Sun & Moon will provide you with Assistance with scheduling site tours, selection and booking of wedding ceremony and reception venues, contact vendors and do vendor negotiations that will fit your budget.

\$2500.00



Social Events

Sun & Moon can assist with any social event of your choice.

*Theme parties
Halloween
Celebration birthdays
Luncheons
Anniversaries
Grand openings
Funerals
Bridal Showers
Bachelor Party
Bachelorette party
Baby Showers
Bar and Bat Mitzvahs*

We include a complimentary one on one initial consultation . A based of 5 hours of design and styling. A walkthrough of the venue , a talk with the vendors and planning of logistics. Vendor contract negotiation and budget creation. Set up of decoration and breakdown. On site coordination during the event.

Price Varies Depending on Event



First, think.
Second, believe.
Third, dream.
And finally, dare.
Walt Disney