



PAUL J. CIENER
BOTANICAL GARDEN

Facilities Rental *at the Garden*

Welcome to Paul J. Ciener Botanical Garden, a magnificent Botanical Garden located in the Historic District of downtown Kernersville, the heart of the Piedmont Triad. Nestled between the historic Korner's Folly and Kernersville's charming downtown, the Garden is an exquisite setting for your event or celebration.



The Garden's grounds and Carriage House can accommodate a full range of events from business meetings and socials to rehearsal dinners, wedding ceremonies and receptions, holiday parties or any other special celebration. You'll quickly feel at one with nature as our Ballroom's numerous French doors allow you to bring the outdoors in.

Spaces and Capacities

Within the Carriage House, the Garden offers a Welcome Center, Gift Shop, Conference Room and an elegant 2,400 square foot ballroom that opens onto the Patio Terrace. Your caterer will enjoy a well equipped receiving kitchen with private access, enabling them to efficiently serve your event.

☞ The Welcome Center's "Lynn Everhart Reception Foyer" is the perfect setting to welcome your guests upon their arrival.

☞ The "Gregory M. Ciener Ballroom" features a dramatic, vaulted ceiling and an audio-visual system. The Ballroom accommodates 150 guests for dinner and dancing and up to 200 for other events

☞ The Conference Room seats up to 10 for a meeting or small luncheon and is equipped with a large flat panel monitor, DVD player and computer integration for your presentation.

☞ Our 1,500 square foot Patio Terrace adjoins the Ballroom and allows your guests to flow out into the garden. Bluestone walks, rock walls, lush vines and seasonal containers make it the most photographed spot in the garden and a perfect space for an outdoor ceremony or cocktail party.



Corporate Events at the Garden

The Ballroom is available for corporate meetings Monday through Friday for up to eight hours and Saturday and Sunday for up to twelve hours. Audio-visual equipment includes: a projector, 160" screen, podium, wireless microphones, a lapel mic and wireless internet. Tables and chairs are included and set up to the renter's specifications. Paul J. Ciener Botanical Garden offers a 25% rental discount to other nonprofit organizations.

Weddings at the Garden



Some of the special touches we include to make your wedding at the Garden unforgettable:

- ☐ Use of the Garden for a two-hour portrait session with your photographer
- ☐ Rehearsal time of up to 1 ½ hours to rehearse your special day
- ☐ Beautiful balcony overlooking the Ballroom to throw your bouquet or garter
- ☐ Separate dressing areas for the Bride and Bridal party and the Groom and his Groomsmen
- ☐ Tables and Chairs
- ☐ A Garden Employee guiding the event
- ☐ The Tropical Garden and Event Lawn are available for events seasonally



We provide unique and beautiful spaces, you make them your own



***A WEDDING/RECEPTION** non-refundable deposit of 40% of the rental fee accompanied by a signed Facility Rental Agreement is required to confirm the event date. The balance of the rental fee is due 90 days before the event.

The Town retains the right to issue an additional Damage Fee invoice for any damage or excessive cleaning to property located in or on the Garden site as a result of the renter's use. If any such damage is caused by the renter's Vendors' representatives or employees, the renter will be held financially responsible.

Food and Beverage

The caterer of your choice will appreciate our well equipped Receiving Kitchen when serving your special event. With their own private entrance and parking your caterer will have easy access to insure a seamlessly catered event. On-site cooking is not permitted. Caterers are required to be licensed in North Carolina and have the requisite liability insurance. All alcoholic beverages must be served by your licensed caterer's bartender or an independent professional bartender.



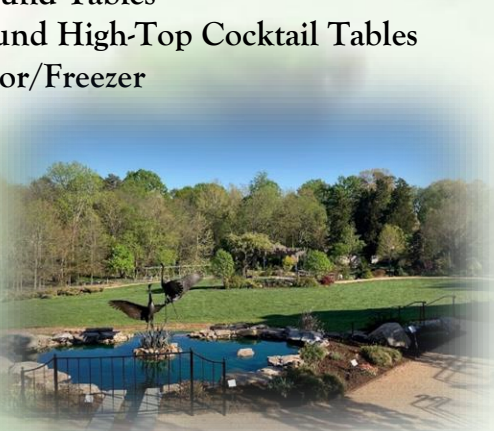
AudioVisual

Your event rental includes our audio visual system including a built-in projector with a 160" screen, microphones, a DVD player and a podium. Bring your laptop and quickly connect to our system to show your presentation or listen to your favorite playlist. Control of the Audio-Visual equipment is limited to Garden staff who will assist during your event. Other audio-visual vendors are welcome (at your expense); in the event you have additional AV needs.

Available Equipment List

150 Upholstered Chairs - (Ballroom only)
75 White Wedding Chairs (Ballroom/Patio only)
9 - 8' x 30" Tables
2 - 6' x 18" Tables
3 - 5' x 30" Tables
20 - 60" Round Tables
2 - 48" Round Tables
5- 30" Round High-Top Cocktail Tables
Refrigerator/Freezer

LCD Projector
2 Wireless Hand-held Microphones
1 Wireless Lapel Microphone
Podium with Microphone
Table-top Lecturn
Wireless Internet
DVD/CD Player



To Reserve a Date

To check the Garden's availability or to schedule a tour, please email dday@toknc.com or visit our website www.cienerbotanicalgarden.org or call 336-996-7888 during office hours
Monday – Friday 9am-5pm.

Rental Fees directly support the Garden's mission – to Inspire, Enlighten and Connect People of all Ages to the World of Plants, Gardening and Horticulture.

PJCBG is located at 215 S. Main Street in downtown Kernersville, centrally located in the Piedmont Triad, convenient to Greensboro, High Point, and Winston-Salem.

Rental Terms

- ☞ The facility rental deposit is non-refundable if the event is cancelled. Written notice of cancellation is required. Fees for reservations cancelled more than 90 days before the event will be refunded, less the nonrefundable facility rental deposit. If a rental cancels within 90 days of the event, there is no refund.
- ☞ The Town retains the right to issue an additional Damage Fee invoice for any damage or excessive cleaning to property located in or on the Garden site as a result of the renter's use.
 - If any such damage is caused by the renter's Vendors' representatives or employees, the renter will be held financially responsible.
 - Any damage caused by the renter's guests will also be the responsibility of the renter.
- ☞ Events should not exceed scheduled time unless approved in advance to ensure that other renters are accommodated as promised. The Garden may apply an overtime charge of \$500 per hour (or any fraction of an hour) to ensure these scheduled completion times are met. Additional hours may be purchased for \$200 per hour.
- ☞ A 20% surcharge will be added to the above rental rates for events held on any of the following holidays: New Year's Eve, New Year's Day, Easter, July 4th, Christmas Eve, or designated Garden holiday. Thanksgiving and Christmas Day are not available for rental.



Rental Rates

Prices and terms are subject to change without notice. Spaces are not rented separately.

Wedding Rental Packages & Rates

BASIC WEDDING

Friday or Sunday

\$2,200 - Up to 75 guests

\$2,600 - Up to 100 guests

\$3,000 - Up to 125 guests

- \$20 per person over agreed headcount

- ☞ 8 hour rental time frame
- ☞ Set up/break down of tables, chairs for reception
- ☞ Ballroom, Patio Terrace, Outdoor Ceremony Site, Catering Kitchen, 2 Dressing Rooms
- ☞ AV system
- ☞ 1 ½ hour rehearsal (not on wedding day)
- ☞ 2 hour photo session for bridal or engagement pictures (not on wedding day)

SILVER WEDDING

Friday, Saturday or Sunday

\$3,500 - Up to 100 guests

\$3,900 - Up to 125 guests

\$4,300 - Up to 150 guests

- \$20 per person over agreed headcount

- ☞ 12 hour rental time frame
- ☞ Set up/break down of tables, chairs for reception
- ☞ Linens
- ☞ 12' x12' Dancefloor
- ☞ Ballroom, Patio Terrace, Outdoor Ceremony Site, Catering Kitchen, 2 Dressing Rooms
- ☞ AV system
- ☞ 1 ½ hour rehearsal (not on wedding day)
- ☞ 2 hour photo session for bridal or engagement pictures (not on wedding day)

GOLD WEDDING

Friday, Saturday or Sunday

\$4,800 - Up to 100 guests

\$5,200 - Up to 125 guests

\$5,600 - Up to 150 guests

- \$20 per person over agreed headcount

- ☞ 12 hour rental time frame
- ☞ Set up/break down of tables, chairs for reception
- ☞ Set up/break down chairs for ceremony
- ☞ 20'x20' tent on Patio Terrace
- ☞ Linens
- ☞ 16'x16' Dancefloor
- ☞ Wooden Arbor
- ☞ Ballroom, Patio Terrace, Outdoor Ceremony Site, Catering Kitchen, 2 Dressing Rooms
- ☞ AV system
- ☞ 1 ½ hour rehearsal (not on wedding day)
- ☞ 2 hour photo session for bridal or engagement pictures (not on wedding day)

GOLD PLUS WEDDING

Friday AND Saturday

\$7,000 - Up to 100 guests

\$7,400 - Up to 125 guests

\$7,800 - Up to 150 guests

- \$20 per person over agreed headcount

- ☞ Additional 8 hours on Friday for rehearsal dinner and/or to decorate for reception
- ☞ All features of Gold package

Conference Room Rental Packages & Rates



CONFERENCE ROOM

Monday-Friday

\$200 - 1/2 day (4 hours rental time frame)

\$350 - Full day (9 hours rental time frame)

- ☞ Conference room seats up to 10 people
- ☞ AV system

Rental Rates

Prices and terms are subject to change without notice. Spaces are not rented separately.

Micro Wedding Rental Packages & Rates

MICRO - BASIC Up to 50 guests

Monday-Thursday

\$1,550

- ✎ 6 hour rental time frame
- ✎ Set up/break down of tables, chairs for reception
- ✎ Ballroom, Patio Terrace, Outdoor Ceremony Site, Catering Kitchen, 1 Dressing Room
- ✎ AV system
- ✎ 1 hour rehearsal (not on wedding day)
- ✎ 2 hour photo session for bridal or engagement pictures (not on wedding day)
- ✎ Event must end by 8pm

MICRO - PLUS Up to 50 guests

Monday-Thursday

\$1,950

- ✎ 8 hour rental time frame
- ✎ Set up/break down of tables, chairs for reception
- ✎ Set up/break down of chairs for ceremony
- ✎ Linens
- ✎ 12'x12' Dancefloor
- ✎ Ballroom, Patio Terrace, Outdoor Ceremony Site, Catering Kitchen, 1 Dressing Room
- ✎ AV system
- ✎ 1 hour rehearsal (not on wedding day)
- ✎ 2 hour photo session for bridal or engagement pictures (not on wedding day)
- ✎ Event must end by 8pm

Elopement Rental Packages & Rates

ELOPEMENT - BASIC

Monday-Thursday

\$250

- ✎ 1 hour rental time frame
- ✎ Up to 10 people (including wedding party and officiant)
- ✎ \$15 per every 5 people over agreed headcount
- ✎ Use of garden space for ceremony
- ✎ Event must be held between hours of 8am-5pm

ELOPEMENT - PLUS

Monday-Thursday

\$500

- ✎ 2 hour rental time frame
- ✎ Up to 25 people (including wedding party and officiant)
- ✎ \$15 per every 5 people over agreed headcount
- ✎ Use of garden space for ceremony, 25 white resin chairs on Patio Terrace, and cake table
- ✎ Event must be held between hours of 8am-5pm

Corporate/Standard Party Packages & Rates

WEEKDAY

Monday-Thursday

\$500 - ½ day (4 hours)

\$1,000 - Full day (9 hours)

- ✎ Ballroom, Patio Terrace, Catering Kitchen
- ✎ AV system
- ✎ Set up/breakdown of tables and chairs
- ✎ Linens may be rented for an additional fee

WEEKEND - Peak Season

Friday, Saturday or Sunday

\$300/hour

5 hour minimum

- ✎ Ballroom, Patio Terrace, Catering Kitchen
- ✎ AV system
- ✎ Set up/breakdown of tables and chairs
- ✎ Linens may be rented for an additional fee

WEEKEND - Off Season

Friday, Saturday or Sunday

\$250/hour

2 hour minimum

- ✎ Ballroom, Patio Terrace, Catering Kitchen
- ✎ AV system
- ✎ Set up/breakdown of tables and chairs
- ✎ Linens may be rented for an additional fee

Peak Season = March-June, September-December

Off Season = January-February, July-August