

STARTING AT



You have everything planned but don't want to have to worry about the cake showing up on time.

First planning session starts 2 months prior to the wedding day to establish a detailed wedding timeline.

Coordinate the rehearsal that will be held the day prior to the wedding.

A second meeting at the venue, to visualize and secure the final floor plan, setup and decor plan.

The day of the wedding, coordinate and manage all set up

for the ceremony and reception, vendor coordination, final payments, marriage license and clean up.

Contact and confirm all vendor services, arrival times, and email final timeline to vendor team one week prior.

### WEDDING PACKAGES



ALWAYS ENTERTAINING

### PARTIAL PLANNING CUSTOMIZED PRICING

All of your major vendors are book (venue, caterer, photographer, florist, etc), but would like some additional help as the wedding approaches. Includes all of the services above, plus...

Initial planning meeting, after client has secured major vendors (venue, caterer, photographer, florist, etc.).

Liaison to the vendors, all communication will go between the vendors and planner, unless otherwise discussed.

Review the venue and vendor contracts that were already booked by the client.

Unlimited texts and emails, please allow at least 24 hours for a response.

Refer and book additional vendors. All meetings will be scheduled for you and your planner will be in attendance.

Assistance with wardrobe for the wedding party.

Assist with the creation of event design.

# WEDDING PACKAGES



ALWAYS ENTERTAINING

### FULL SERVICE CUSTOMIZED PRICING

You don't want to worry about things. You want to know it's taken care of and the way you wanted it done. You want a right hand woman to assist from day 1. Includes all services listed above plus...

Initial planning session begins immediately.

Referrals of preferred vendors based on your needs and wants.

A right hand woman. I will be your main contact through your entire wedding planning process. There is no need to call vendors, unless you choose to.

Budget management, including payment reminders.

Suggest and book venue.

Assistance with hotel accommodations and coordinate group room blocks.

Booking all of your vendors: caterer, photographer,

videographer, and florist are first. Then entertainment, baker, rentals,

transportation, hair and makeup, transportation, stationary, etc.

## WEDDING PACKAGES