

# Jess Moneymaker Events **Package Tiers**

## **Consultation** *starting at \$275*

One meeting followed by 30 days of follow-up phone/email correspondence to answer questions, outline budget and match you with vendor suggestions. Will provide you with any applicable tools to help guide your interactions with vendors.

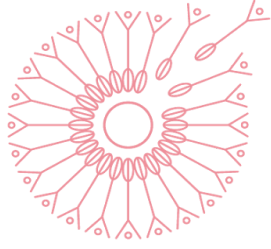
## **Coordination** *starting at \$875*

Beginning up to 8 weeks prior to event. Up to 3 meetings, including 1 site visit, to create day-of timeline and applicable checklists. Handles all vendor communication leading up to event, and serves as vendor contact day-of. Includes 10 hours coverage\* the day of the event, 2 hours for rehearsal.

\*Coverage may include assistant coordinator, at my discretion. Each additional hour outside of contract is \$30 per hour.

## **Collaboration** *starting at \$1750*

Beginning up to 18 months prior to event. Includes everything in Consultation, Coordination packages, as well as meetings every 4-6 weeks during the duration of the planning process and full vendor communication. Will maintain checklist/timelines and remind you of tasks or vendor payments as they become due.



**JESS**  
**MONEYMAKER**  
EVENTS