

# SMITH GILBERT GARDENS

A CITY OF KENNESAW BOTANICAL GARDEN

**Smith-Gilbert Gardens** is one of North Georgia's botanical gems. A true collector's garden with more than 4,000 species of plants on 17 acres, it is also simply a beautiful garden offering an ideal venue for your memorable outdoor event. The Gardens has an excellent contemporary outdoor sculpture display, with more than 30 sculptures featured throughout the property. History buffs will especially enjoy the Hiram Butler House. The house is an example of Georgian-plan main block design with a central hallway, which now features a mural created by artist Dale Cochran.

A short drive from downtown Atlanta and Hartsfield-Jackson International Airport, the Gardens is located in a beautiful setting in historic Kennesaw, Georgia.

*Kennesaw residents (applies to bride, bride's parents, groom or groom's parents) may receive a 10% discount with proof of residency.*

## OTHER RENTALS:

Smith-Gilbert Gardens may be rented for other events, including birthday celebrations, dinners, bridal or baby showers. This is a wonderful site for corporate retreats. Please contact us for pricing information:

[info@smithgilbertgardens.com](mailto:info@smithgilbertgardens.com)



	Micro Wedding Package (up to 20 guests)	Dinner & Wedding (up to 20 guests)	20-50 Guest Package	51-100 Guest Package	101-150 Guest Package
<b>Amount of Time</b>	2 hours <i>Ceremony only</i>	3 hours	6 hours	6 hours	6 hours
<b>Engagement Photo Session</b> (your photographer)	✿	✿	✿	✿	✿
<b>Rehearsal</b>		✿	✿	✿	✿
<b>Wedding Coordinator</b>	✿	✿	✿	✿	✿
<b>Chairs</b>	<i>Up to 20</i>	<i>Up to 30</i>	<i>Up to 100</i>	<i>Up to 100</i>	<i>Up to 100</i>
<b>Tables</b>		<i>Up to 4 each of 8' rectangular or 60" rounds</i>	<i>Up to 12 each of 8' rectangular or 60" rounds</i>	<i>Up to 12 each of 8' rectangular or 60" rounds</i>	<i>Up to 12 each of 8' rectangular or 60" rounds</i>
<b>City Permitting &amp; Inspections</b> (tent, alcohol)		✿	✿	✿	✿
<b>Bride &amp; Groom Dressing Areas</b>	✿	✿ 1	✿	✿	✿
<b>Cleaning Fee</b>	✿	✿	✿	✿	✿
<b>Event Insurance</b>	✿	✿	✿	✿	✿
<b>Additional SGW Staff</b>				✿	✿
<b>Valet Parking</b>					✿
<b>Porta-Potty</b>				✿	✿
<b>Tent (size)</b>	<i>Location: Hiram Butler House</i>		✿ (20x30)	✿ (40x40)	✿ (40x40)
<b>Dance floor (size)</b>			✿ (9x9)	✿ (12x12)	✿ (15x15)
<b>Tent lights</b>			✿	✿	✿
<b>PACKAGE TOTALS</b>					
<b>FEE</b> (Refundable Deposit)	\$1,800 (\$250)	\$2,750 (\$500)	\$4,500 (\$500)	\$7,000 (\$500)	\$9,000 (\$500)
<b>OPTIONS</b>					
<b>Officer</b>	required with alcohol <sup>2</sup>	required with alcohol <sup>2</sup>	required with alcohol <sup>2</sup>	required with alcohol <sup>2</sup>	required with alcohol <sup>2</sup>
<b>1 hr Extra Time</b> (up to 2 hrs, must end by 10PM)		\$150 each hr (2 hrs max)	\$150 each hr (2 hrs max)	\$150 each hr (2 hrs max)	\$150 each hr (2 hrs max)
<b>Ceremony arch, decoration and aisle runner</b>	Package includes bridal bouquet	\$350	\$350	\$350	\$350
<b>Sweet Grass Weddings Planning &amp; Design Services<sup>3</sup></b>		\$750	\$750	\$750	\$750

**Note:** Rental fees effective January 2019 and are subject to change. Rentals will be accepted for a maximum of 12 months in advance. Garden members and Kennesaw residents receive a 10% discount. The above prices are for Monday-Saturday. Sunday not available.

✿ These items are included.

1 - Depending on where the dinner is held, the Groom dressing area might not be available

2 - An officer must be present when alcohol is served. Extra fee, four hour minimum.

### 3 - SWEET GRASS WEDDING PLANNING & DESIGN SERVICES:

- Creation of wedding budget to stay on track
  - Help create the design and look of wedding
  - Assistance in vendor identification and selection
  - Point of contact for vendors in the design process
  - Two planning appointments before the wedding date to finalize the details (2 hrs total).
- Appointments will start at 4 months out from wedding date*
- One walk through of venue/property Provide a detailed timeline for all contracted vendors and wedding party
  - Unlimited advice via phone or email
  - **Décor Set up;** (*wedding programs, place cards, favors, guestbook, gift box, cake topper, cake cutting sets etc*)
  - Distribute flowers to the wedding party and assist with pinning
  - Keep wedding party and families stress free within reason
  - Take care of any last minute details



### I have my own caterer. What are your catering requirements?

We do not require a specific caterer but your chosen caterer must be approved by SGG staff.

### My guest list is 200—could you still accommodate my event?

At this time we can accommodate groups up to 150. Smith-Gilbert Gardens is both a garden and historic property, with limited parking and restroom facilities. The guest limit is based on the available parking and area to accommodate tables for dinner and dancing.

### Do I need to rent portable restrooms?\*

If your event has more than 75 guests, for the convenience of your guests we require you to rent an auxiliary portable restroom unit to supplement our available facilities. Please contact us for our list of restroom vendors that have very nice units with running water, heat and air.

### What parking facilities are available?\*

Self parking for up to 35 cars. More than 35 may require a valet service.

### We are planning to have a band and dancing. Is that a problem?

Not at all. The open air of the Gardens is an ideal setting for music and dancing. We follow the City of Kennesaw guidelines detailing decibel levels and end times.

### Does Smith-Gilbert Gardens require a tent?\*

While we strongly recommend tents to provide for the comfort of your guests, they are not mandatory. Renters are responsible for securing required permits from the Fire Marshal and this process may take two months, so last minute tent rentals, over 700 square feet, cannot be accommodated.

### What if I need more than the 100 chairs and 12 tables Smith-Gilbert Gardens offers?

Your caterer will coordinate the rental of additional furniture you might need. This expense is not included in your venue fee.

### Do I need an event planner?\*

Planning an event of this type requires much planning, with many details to attend to. We require, at minimum, a day-of event planner, but strongly recommend a planner for your entire wedding planning process.

### What payment is required to confirm my date?

Payment required to confirm: 50% down payment and the full security deposit. Please review refund policy with SGG staff.

### My cousin lives in Kennesaw. Can I still get the 10% discount?

The Kennesaw resident discount is available only to the bride, groom or their parents. Proof of Kennesaw residency is required.



\*These items are included in our listed packages, you can request a-la-carte pricing by emailing us at [info@smithgilbertgardens.com](mailto:info@smithgilbertgardens.com)



## SGG Wedding Testimonials

*T*ruly our experience with the gardens could not have been better! We had a beautiful day amongst the roses (along with friends and family!) The staff were helpful and professional in every aspect. The gardens were also very well kept, making for beautiful pictures. We had a beautiful day thanks to Smith-Gilbert Gardens!

*Hannah C, October 2018*

*I* cannot speak highly enough of the staff and gardens here. I just had my wedding on March 10th at Smith-Gilbert Gardens. Cheri, helped me to find a beautiful and intimate ceremony location. My guests loved the gardens and sculptures. They are still talking about how lovely it was. Very reasonably priced, wonderful secluded location, easy to work with and very helpful staff. We enjoyed the gardens so much, we became members.

*Amy M, March 2018*

*G*reat outdoor place to get married with plenty of options for location.

*Daphney G, Oct 2017*

*W*e held our wedding here in May of 2013. It was amazing! The grounds at the gardens were just beautiful - we had the reception in the rose garden and the roses were beautifully bloomed and smelled wonderful. All of the flowers near the house were bloomed so beautiful as well. The staff is awesome! They are quick to respond with questions and were soooo helpful during the wedding! They let us come check out the venue during an event they held which was fantastic of them. The tables and chairs provided were great. We brought in our own caterer (The Varsity!) and it worked out wonderfully. Parking was no problem. Overall, it was amazing and I would definitely recommend Smith-Gilbert Gardens for your wedding.

*Melanie G, July 2014*