



At RCC Weddings & Events, LLC, our goal is to create a package that matches what **YOU** want. We offer a **complimentary** initial consultation to discuss your event and needs. No strings attached! Below are some examples of packages that we offer. We strive to develop a package that fits your needs and budget, so please feel free to inquire if you do not see something that immediately speaks to you.

Day-of-Coordination (DOC), partial package: The partial DOC package includes two in-person meetings prior to your event, attendance at the final walk-through with your caterer, coordination of the rehearsal with your officiant (if a wedding) and a set number of hours on the day of your event. The partial DOC package includes unlimited email and telephone conversations, vendor confirmation and creation and circulation of timeline. Partial DOC packages generally range from \$900.00 - \$1,200.00.

Day-of-Coordination (DOC), full package: The full DOC package includes three in-person meetings prior to your event, attendance at the final walk-through with caterer, coordination of the rehearsal with your officiant (if a wedding), and a set number of hours on the day of your event through the end of your reception. Unlimited email and telephone conversations are included. Also included are vendor confirmations, and creation and circulation of the timeline. Full DOC packages generally range from \$1,200.00 - \$1,600.00.

Decor Setup*: Do you have a lot of personal items and are not sure how they will not only get setup, but be setup as you envision? We can help! If you do not need complete day of coordination, our Decor Setup package might be the package for you. This package includes one meeting prior to your event, venue walk-through, and decor setup. The Decor Setup package starts at \$400.00.

**Note that setup of your personal items/decor setup is included in our DOC packages.*

RSVP Management: The response cards are coming in, now what? We can assist in managing this process and will create a list of your guests along with their meal selections and other items as needed. The list will be in a format that you can simply hand over to your caterer. Pricing for this service begins at \$250.00.

Timeline Creation: The timeline package includes one in-person meeting prior to your event, review of vendor timing in contracts and creation of event day timeline. This package can also include vendor confirmations. Unlimited email and telephone conversations are included. Prices generally range from \$250.00 - \$450.00.

Month-of-Assistance: The month prior to your event may be filled with lots of little details including favor and hotel guest bag assembly, putting together the table layout and so forth. Let us help with the details and be there to offer advice. This is an hourly package.

Custom Package, including Full and Partial Planning: This is a completely customized package; pricing to be determined based upon your needs.

Contact us today!
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