

Diamond Planning Package

*PLANNING:

- Hours of dedicated planning, research, and organizing - Unlimited communication via email, text, call, video
 - Monthly check-in meetings
 - Budget planning and implementation
 - Venue Selection
- Vendor research, selection and vetting in person. Includes tastings, and walk throughs.
 - Review and negotiate vendor contracts and handle contact with them
 - Guest list management and RSVP tracking
 - Negotiate and set up hotel room blocks for out of town guests
 - Assistance with planning the wedding rehearsal
 - 2 hour rehearsal to make sure everyone knows their positions and assignments
- Comprehensive project summary: This includes your wedding timeline, floor-plan, logistics overview, vendor profiles, and a complete design portfolio.
- Access to wedding planning lists, questionnaires and all of our online resources

* DAY OF COORDINATION:

- Service from getting ready to breakdown.
 - 1 planner and an assistant
 - Wedding checklist of all the decisions you'll need to make
 - A detailed itinerary of the day that will be given to all vendors
- Vendor contact and management throughout the ceremony and reception. Making sure they're timely and inline.
 - Contact and coordination with venue personnel and staff.
 - Venue compliance and cleanliness checks
 - Making sure all guests are informed of where to go and when.
- Bridal emergency kit: (Safety pins, pain medicine, bobby pins, lip gloss, tissue, first-aid, etc)
- Making sure the bride and groom have everything they need before leaving the venue.

\$3,000

***ALL PLANNING PACKAGES ARE ACCOMPANIED BY DESIGN SERVICES

Platinum Partial- Planning Package

*PLANNING:

- Unlimited communication via email, text, call, video
 - Monthly check-in meetings
 - Research and selection of up-to 3 vendors
 - Guest list management and RSVP tracking
 - Assistance with planning the wedding rehearsal
- 1 hour rehearsal to make sure everyone knows their positions and assignments
 - Comprehensive project summary:

This includes your wedding timeline, floor-plan, logistics overview, vendor profiles, and a complete design portfolio.

- Access to wedding planning lists, questionnaires and all of our online resources.
- Wedding checklist meeting to be gone over the month before.

* DAY OF COORDINATION:

- Service from getting ready to breakdown.
 - 1 planner
- A detailed itinerary of the day that will be given to all vendors
- Vendor contact and management throughout the ceremony and reception. Making sure they're timely and inline.
- Contact and coordination with venue personnel and staff.
 - Venue compliance and cleanliness checks
- Making sure all guests are informed of where to go and when.
- Bridal emergency kit: (Safety pins, pain medicine, bobby pins, lip gloss, tissue, first-aid, etc)
- Making sure the bride and groom have everything they need before leaving the venue.

\$2,000

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Gold Coordination Package

*PRE-COORDINATION:

- Unlimited communication via email, text, call or video
- Comprehensive project summary

This includes your wedding timeline, floor-plan, logistics overview, vendor profiles, and a complete design portfolio.

- Access to wedding planning lists and questionnaires.
- Wedding checklist meeting to be gone over the month before.

* DAY OF COORDINATION:

- Service from getting ready to breakdown.
 - 1 planner
- A detailed timeline of the day that will be given to all vendors
- Vendor contact and management throughout the ceremony and reception. Making sure they're timely and inline.
- Contact and coordination with venue personnel and staff.
 - Venue compliance and cleanliness checks
- Making sure all guests are informed of where to go and when.
- Bridal emergency kit: (Safety pins, pain medicine, bobby pins, lip gloss, tissue, first-aid, etc)
- Making sure the bride and groom have everything they need before leaving the venue.

\$1,000

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Silver Coordination Package

* DAY OF COORDINATION:

- Service from getting ready to breakdown
 - 1 planner
- A detailed timeline of the day that will be given to all vendors
 - Overseeing set-up of decor and floor plan
- Vendor contact and management throughout the ceremony and reception. Making sure they're timely and inline
 - Contact and coordination with venue personnel and staff.
 - Venue compliance and cleanliness checks
- Making sure all guests are informed of where to go and when.
- Bridal emergency kit: (Safety pins, pain medicine, bobby pins, lip gloss, tissue, first-aid, etc)
- Making sure the bride and groom have everything they need before leaving the venue.

\$850

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