



Address: 2401 Winnie, Galveston, Texas 77501

Website: LyceumGalveston.com

RENTAL RATES

	Mon - Thurs	Fri - Sat	Sunday
Lyceta	\$400	\$950	\$600
Lyceum	\$850	\$2,000	\$1,200
Entire Venue	\$1250	\$2,950	\$1,800

Monday – Thursday (based on 6 hours)

Friday – Sunday (based on 12 hours)

The rental includes use of the space, chairs, tables, gazebo, courtyard, set-up of tables and chairs and tear down after the event. We ask the clients remove all items they would like to keep at the end of the evening.

The only additional fee is Refundable Damage Deposit in the amount of \$200.00, which will be returned to the client after the event, pending no damages.

FEE PAYMENT

Due at confirmation is 1/3 the total rental + the \$200 refundable damage deposit.

The Remaining 2/3 of the rental fee is due 30 days prior to the event.

All forms of payment are accepted. If paying with a debit or credit card, please provide the following: cc#, exp date, authorization code, billing zip code. If paying with check or money order, please mail to:

**c/o Cynthia McEldowney
2415 Winnie
Galveston, Texas 77550**

EQUIPMENT INVENTORY

These items are available for use by clients and is included in the rental fee.

- * 25 - 60” Round Tables – Used for guest seating.
- * 200 Banquet Chairs -
Seat Size: 15.5” W x 16.75”D
Back Size: 15.5”W x 19.75”H
Seat Height: 18.5”H
Seat Thickness: 2.5”

*Banquet chairs are not allowed for use with outside weddings.

- * Rectangle Tables for gifts, guest sign-in, buffet, bar, cake, dj, etc.
8 - 6’ x 30”
5 - 8’ x 30”
- * 1 - Portable 8’ x 8’ x 12” (h) Riser. Black, Carpeted, Perimeter Skirting

We do **not** provide the following: Linens, Decorations, Sweet-heart Table, Podium, Pulpit, Cocktail Tables, Bar. For these items, please contact a outside vendor (weddingwire.com) or consult your caterer.