

# REGENCY GARDEN

## Non - Inclusive package

*Regency Garden* is a 10,000 sq. ft. facility featuring “A Truly Magical Setting for your Picture Perfect Day” in a fully climate controlled venue located in historic downtown Mesa, AZ. *Regency Garden* has a 5,000 sq ft. indoor reception site, a 3,000 sq. ft. walled exterior garden and provides various wedding sites with seating for up to 200 guests. *Regency Garden* is equipped with a warming kitchen and a complete compliment of linens, tables and chairs, to make your event one to remember!

### Receptions

Rental of *Regency Garden* is based on the use of the facility for (5.5) hours. Includes The rental also includes tables, chairs, linens in your choice of colors, all auxiliary tables, use of the warming & serving area. If you choose an outside catering source -

Our standard set-up for a reception includes seating up to 100 guests (ten tables of ten silver Chivari chairs w/ cushions). If you wish to include a sweetheart table or extra seating for guests, additional tables may be added at the rate of \$75.00 per table for additional chairs, linens, centerpieces and staff.

### Rental Rates:

Monday – Thursday.....	\$3095
Friday/Sunday.....	\$3825
Saturday.....	\$4625

Hosted Bar package- \$17 per person includes: Bartender, Name Brand Beer & Wine, assorted sodas/mixers, juices, garnishes, ice, clear acrylic cups & spring water. (5hr service) \$4 more per person with liquor added.

Soft Bar package- \$15per person includes: Licensed Bartender, assorted sodas/mixers, juices, ice, clear acrylic cups & spring water. (5hr service) Client provides alcohol

Beverage station – Iced Tea, Punch, Water - \$6/person

At *Regency Garden* you are more than welcome to use our preferred catering companies or a caterer of your choosing. If you choose an outside caterer, you must make sure that they will provide dishes, glassware, silverware and staff to serve the food, cut the cake, clear the tables through the entire event and clean the kitchen and take out the trash and mop up.

**Weddings/Ring/Vow Renewal Ceremonies:** (1) hr additional time

**Ceremony Rental Rates:** (add this amount to reception price) seating for 100 guests.

Monday - Thursday	\$785.00
Friday	\$895.00
Saturday	\$995.00

**Bridal Consultations:**

When you book at *Regency Garden* you also have our expertise as wedding consultants. We will take you through the entire process, giving you as much help as you desire. You will have access to our Bride and Groom dressing rooms. We have years of experience and have many contacts in the industry which will be helpful to you as you prepare for that special day. We also have complete packages available upon request. We pride ourselves on removing as much stress from your wedding day as possible.

**Rehearsals:**

When having a wedding ceremony at *Regency Garden*, we will provide you with a free rehearsal. We will coordinate the rehearsal and walk you through the entire process. We can only schedule rehearsals when it is not in conflict with another wedding or reception. Rehearsals are scheduled for ½ hour. We will meet with you prior to the rehearsal to work out the details so that everything will run smoothly.

**Contract Terms:**

Your contract amount will be divided into 4 non-refundable payments, with the first payment being made at the time of booking your date at *Regency Garden*. Your final payment is due one month prior to your event date. We accept Venmo, Zelle, cash, personal checks, Visa, MasterCard, and Discover Card (3% surcharge on all credit/debit transactions). A refundable damage deposit of \$400.00 is required for all events, and will be added to your contract total at the time of booking. Liability insurance will be added 30 days prior to your event.

*Regency Garden* is available for all occasions. We will customize our services to your specific needs. Please do not hesitate to contact us for information about your next event, or to schedule an appointment.

2021 rates. Prices do not include applicable sales tax 8.3% or gratuity/service charge of 20% . Pricing & packages are subject to change without notice and Regency Garden will not be held responsible for incorrect pricing. \$400 refundable damage deposit added to all events. A quick payment of \$1500 and a signed contract are required to reserve a date. Holiday rates will apply to certain dates including but not limited to Dec 25 & 31, Jan 1, Labor/Memorial Day, Thanksgiving weekend and special number dates. 3% surcharge on all credit/debit card transactions. Liability insurance not included.