

Shore Thing

EVENT SERVICES

Wedding Packages

A La Carte-

- *Planning and coordinating*
 - ◆ *Engagement Party*
 - ◆ *Bridal Shower*
 - ◆ *Rehearsal Dinner*
 - ◆ *Day after brunch*
 - ◆ *Bachelorette party*
 - ◆ *Bridal Luncheon*
 - ◆ *Ultimate site seeing package*

- *Tour of Ceremony and reception sites*
- *Guidance with follow up RSVP calls*
- *Assembling and distributing welcome baskets for out of town guests*
- *Additional wedding assistant*
- *Additional Hours of planning*
- *Decor Rentals*
- *Handmade Accents/Decorations*
- *Bathroom Basket Rentals/Assembly*

Opal Package (Engagement Package) -

Congratulations! You have decided to take your relationship to the next level! This package is designed for the Romantic man who wants to make sure his proposal is unforgettable! We will help you custom create a proposal that your future wife will NEVER forget. (and make sure we catch that special moment on camera)

Onyx Package (Groom's Package) -

So, you're getting married, now what?! This package is for the groom who wants a little help making your special day a little more personal. This is perfect for a busy groom who wants to make his wedding day all his bride ever envisioned.

Ruby Package (Director (s) for the Day) -

Congratulations! You have planned your entire wedding, but now you need a professional to pull it all together. Let us handle the details! We will collect and inventory all of your decorations, alcohol, etc. Contact all of your vendors to ensure a seamless setup, decorate the venue to your exact specifications, do a liquor run if you run low, attend the entire event to ensure everything runs smoothly, undecorated and ensure an easy pick up from the venue the next day and make sure that all unopened alcohol is easily accessible for easy pick up and return.

Sapphire Package (Week of Wedding) -

Congratulations! You have planned your whole wedding (well almost) and now you need a professional to pull it all together and tie up some loose ends. We will ensure that your entire week runs smoothly, so that all you have to do is enjoy your beautiful wedding. Let someone else handle the details so that you can enjoy the happiness and joy that surrounds your big day!

This package includes:

- One hour planning meeting one week prior to the date of your event*
- Unlimited phone calls and emails during the week of the event*
- 10 hours of service the day of the wedding (decorating, breakdown, etc)*
- Detailed ceremony and reception schedule and bridal party lineup*
- Contact all vendors to confirm schedule and arrival times*
- Point of contact sheet created for the event and distributed to all of the necessary parties*
- On-site rehearsal coordination including instructing the bridal party and ushers on proper seating and placement*
- Receipt and inventory of all decor to be placed out for the event*
- Distribute bouquets and boutonnieres to bridal party*
- Ceremony coordination (line up bridal party, oversee ceremony site, cue musicians, prepare brides train for walk down the isle etc.)*
- Direct guest to cocktail hour*

- Reception coordination (oversee room set up and layout, answer vendor questions, set up escort cards, programs, menus, favors, decor, etc.
- Ensure schedule is being followed and wedding is running according to the bride's exact specifications.
- Distribute all final payments and tips to all vendors on the day of the event.
- Ensure all gifts, cake top, cake knife, etc are turned over to the designated person (which will be on POC sheet)
- A coordinator stays through the entire wedding
- Use of bathroom baskets (at no extra cost)
- 10% off all rentable decor

Emerald Package (Month of Wedding) -

Wow, Good for you! You have done most of the work yourself and are now ready to have Shore Thing Event Services take over the wheel! We will help guide you through the most stressful portion of the planning process, the last month! This package allows us to step in and take care of all of the last minute details and organization for your BIG day!

This package includes everything from the Sapphire Package plus:

- One Hour planning meeting 4 weeks prior to the date of your event
- Walk through the venue with your coordinator to discuss layouts, set up and floor plan.
- Review of all contracts and confirm with vendors, including the caterer and venue site on head count.
- 15% off all rentable decor

Gold Package (Partial Planning) -

You started planning your wedding, but the more time that went by, the more you realized, you might need a little help. That's where this package comes in! Maybe you hit just a few snags or you have realized how many moving parts are involved in planning a dream wedding. Whatever the reason, we are here to help. This package includes everything in the Emerald Package plus:

- Unlimited phone and email availability*
- Initial consultation to discuss the bride and grooms vision of their day*
- Monthly calls/and or in person planning meetings*
- Assistance with venue design, theme, style of wedding and colors*
- A "To Do" Checklist filled out and updated monthly*
- Our Carefully selected Preferred Vendor List*
- Set up all vendor meetings to attend with Bride and Groom*
- Review contracts*
- Negotiation of room blocks for out of town guests*
- Assistance with selection of guest favors*
- Assistance with selection of rehearsal dinner site*
- Delivery of Welcome Baskets (optional)*
- 2 hour Planning meeting one month prior to the date of the event*

Diamond Package (Most Popular Full Service) -

This is our most desired package. This full service Planning Package is designed for the bride and Groom that want to enjoy their engagement not be bogged down with the details of planning their dream wedding. This full service package is ideal for the couple that has a limited amount of time to handle the countless details of planning a wedding weekend to remember. Meeting with different vendors, going over contracts and hand picking the correct vendor can be extremely time consuming and overwhelming. Our job is to simplify the planning process and assist from start to finish so that your dream wedding goes off without a hitch! This package includes everything in the Gold Package plus

- Assistance with scheduling site tours, selection and booking of ceremony and reception venues*
- Assistance with selecting, negotiating and booking vendors (using our preferred vendors list)*
- Your coordinator will attend ALL final vendor meetings*
- Assistance with selection of Save the Dates, invitations, programs, escort cards, favors, etc.*
- RSVP Tracking and follow up calls*
- Updates and Coordination with vendors and Bride and Groom to ensure everyone is on the same page*
- Payment due date Reminders*
- Assistance with contract negotiations*

Platinum Package (The Ultimate Weekend) -

This package is designed for the Ultimate Wedding Weekend of Events! Why plan just one day when you can have a weekend full of memories being made with the ones you love the most. Since Cape May is one of the largest Destination Wedding Sites, there is plenty for the whole family to do. We will plan the ultimate weekend of fun activities to entertain your guests for the entire weekend, not just one day. This package includes everything in the Diamond Package plus:

- Attend two vendor Meetings for each category of vendors and help in the selection process*
- Plan activities for out of town guests, brunches, luncheons, golf, weekend itineraries*
- Plan tours and activities in the south Jersey/ Cape May area.*
- Plan a day after brunch*
- Help selecting Wedding Day attire and attend 2 fittings*
- Assistance with planning rehearsal dinner and accompany bride and groom to the meeting*
- Assemble out of town guest baskets and deliver to hotels/houses*

We would be happy to add anything to this package to make your dreams come true.