

Ebeling Events

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Wedding Coordination Packages

♥ Los Angeles, CA ♥

Month of Coordination Package (Day of Coordinator) \$1450+

Our duties include all activities and tasks as described below:

- ♥ Initial Meeting with bridal couple (may be in person or over the phone)
- ♥ Crafting a detailed timeline for your wedding day
- ♥ Final Wedding Day Timeline Review meeting
- ♥ Contacting Vendors & Sharing Timeline
- ♥ Directing the rehearsal & final venue walk through (2 hours)
- ♥ Providing day-of vendor assistance and supervising set-up
- ♥ Set up Table Tops with Seat Assignments
- ♥ Managing the ceremony & reception (10 hours)
- ♥ Keeping the wedding on time according to the bridal couple's desires
- ♥ Coordinating the closing activities and supervising clean-up
- ♥ Handling any remaining wedding-related administration
- ♥ Providing phone, text and email support during business hours prior to your wedding

Partial Planner \$2400+

Our duties include all activities and tasks as described in the MOC package, but also include:

- ♥ Examining your plans, highlighting any potential problems and proposing solutions
- ♥ Using our vendor contacts to find any outstanding suppliers, as needed
- ♥ Meeting with vendors prior to the wedding to confirm all arrangements are correct
- ♥ Creating additional personal touches and creative concepts
- ♥ Crafting a detailed wedding day schedule for the bridal party
- ♥ Crafting a detailed timeline and design layout for wedding vendors
- ♥ Putting the finishing touches in place at the wedding venue
- ♥ Arranging for the delivery of wedding gifts from the reception to a location pre-determined by the bridal couple
- ♥ One additional in person meeting 4-8 weeks prior to your wedding date

- ♥ One A La Carte service option

Full Service Planner \$3500+

Our duties include all activities and tasks as described in the Month of Coordination & Partial Planning packages, but also include:

- ♥ Customizing all of our services based on your wedding location, guest count and date
- ♥ Booking vendors and coordinating contracts and payments
- ♥ Managing your budget and providing guidance on how to not go over budget
- ♥ Providing Design Ideas & Guidance on overall theme
- ♥ Decorating and setting the mood at the venue for your wedding
- ♥ Providing an Assistant Coordinator for your wedding day
- ♥ Accommodating any last minute requests if possible. Changes made less than 72 hours in advance will be attempted, but cannot be guaranteed.
- ♥ Phone, text & email support is provided during this time; meetings will be scheduled as needed.
- ♥ Our essential wedding day emergency kit will be available for any last minute needs.

A La Carte Services

Is there something else you envisioned? Do you want additional consultation sessions; help planning and executing the rehearsal dinner, need help with vendor research & recommendations, sommelier wine pairing assistance, help researching, ordering or assembling favors, additional day of assistance with décor or additional set up, appetizer & dessert table set up, cake cutting and more? We can work together to choose an A La Carte add on that will best help your day come to life according to your vision creating a wedding planning guide as unique as you and your fiancé.

Our goal is to get to know you personally so we can help bring to life the wedding of your dreams, creating cherished memories for you and your guests.

Once you share your vision with us, all you have to worry about is being present in the moment and enjoying your special day!

