

# Ebeling Events



## Wedding Planning Packages

♥ Covering the following counties in California ♥  
Los Angeles, Orange, Ventura, Santa Barbara & San Diego

### Wedding Coordination Package (Day of Coordinator) \$2750+

Our duties include all activities and tasks as described below:

- ♥ Initial Meeting with bridal couple (may be in person or over the phone)
- ♥ Final Stretch email with tips for the final wedding preparation
- ♥ Crafting a detailed timeline for your wedding day
- ♥ Final Wedding Day Timeline Review meeting
- ♥ Contacting Vendors & Sharing Timeline
- ♥ Directing the rehearsal & final venue walk through
- ♥ Lead & Assistant Planner for your wedding day
- ♥ Providing day-of vendor assistance and supervising set-up
- ♥ Set up décor on Welcome Gift & Tables and Reception Table Tops
- ♥ Managing the ceremony & reception
- ♥ Keeping the wedding on time according to the bridal couple's desires
- ♥ Coordinating the closing activities and supervising clean-up
- ♥ Handling any remaining wedding-related administration
- ♥ Providing unlimited email support prior to your wedding

Contact us for more  
information on our  
**Calamigos Ranch**  
Wedding  
Coordination  
Special!

### Partial Planner \$4500+

Our duties include all activities and tasks as described in the Coordination package, but also include:

- ♥ Examining your plans, highlighting any potential problems and proposing solutions
- ♥ Using our vendor contacts to find any outstanding suppliers, as needed
- ♥ Meeting with vendors prior to the wedding to confirm all arrangements are correct
- ♥ Creating additional personal touches and creative concepts
- ♥ Crafting a detailed timeline and design layout for wedding vendors
- ♥ Crafting the venue layout / floorplan for your event
- ♥ Putting the finishing touches in place at the wedding venue
- ♥ Arranging for the delivery of wedding gifts from the reception to a location pre-determined by the bridal couple
- ♥ One additional in person meeting 4-8 weeks prior to your wedding date
- ♥ Providing text support the two weeks prior to your wedding

## Full Service Planner \$7500+

Our duties include all activities and tasks as described in the Coordination & Partial Planning packages, but also include:

- ♥ Customizing all of our services based on your wedding location, guest count and date
- ♥ Venue research and scheduling tours
- ♥ Booking vendors and coordinating contracts and payments
- ♥ Managing your budget and providing guidance on how to not go over budget
- ♥ Providing Design Ideas & Guidance on overall theme
- ♥ Decorating and setting the mood at the venue for your wedding
- ♥ Providing a 2nd Assistant Coordinator for your wedding day
- ♥ Accommodating any last minute requests if possible. Changes made less than 72 hours in advance will be attempted, but cannot be guaranteed.
- ♥ Phone, text & email support is provided during this time; meetings will be scheduled as needed.
- ♥ Our essential wedding day emergency kit will be available for any last minute needs.

## A La Carte Services

Is there something else you envisioned? We offer a variety of a la carte add on services including,

- ♥ Additional consultation sessions
- ♥ Engagement /Proposal Planning & Décor Set Up
- ♥ Romantic Beach Picnic
- ♥ Assistance planning and executing the rehearsal dinner or post wedding brunch
- ♥ Vendor research & recommendations
- ♥ Sommelier wine pairing assistance & Private Wine Tastings
- ♥ Assistance researching, ordering or assembling favors
- ♥ Décor design & styling on your wedding day
- ♥ Food set up: Appetizers, Dinner Buffet & Dessert table set up
- ♥ Cake cutting services

We can work together to choose an A La Carte add on that will best help your day come to life according to your vision creating a wedding planning guide as unique as you and your fiancé.

Throughout our planning and coordination process we pride ourselves on getting to know you personally so we can help bring to life the wedding of your dreams, creating cherished memories for you and your guests.

Once you share your vision with us, all you have to worry about is being present in the moment and enjoying your special day!



**Kim Ebeling**

310-463-3089

[hello@EbelingEvents.com](mailto:hello@EbelingEvents.com)