



WILLOW CREEK  
 FARM  
 CLEVELAND, GA

RENTAL PRICING FOR 2019

	<u>Peak Season</u>	<u>Non-Peak</u>
Saturday Pricing (10 hours day of & 5 hours on Friday for Rehearsal/Dinner)	\$6,685.00	\$6,185.00
Saturday Pricing (10 hours day of and 1 hour for Rehearsal based on availability) <small>** does not guarantee Friday rehearsal **</small>	\$6,185.00	\$5,685.00
Sunday Pricing (10 hours day of and 1 hour Rehearsal based on availability)	\$4,985.00	\$4,485.00
*Wedding Special - (Max of 70 guests on a non-peak Sunday + 1hr rehearsal based on availability)		\$3,485.00

**\*Peak months include April, May, June, September, October and November\***

PRICING INCLUDES:

Full use of the grounds (including the Barn, Outdoor Pavilion, Creekside Ceremony Site, Bridal Suite, and Grooms Cabin)

4,000 Square foot climate controlled barn

Catering kitchen, covered bar area and restrooms

Stone fireplace inside event barn (Willow Creek Farm will provide wood)

Tables and Chairs for up to 200 guests (We can accommodate more but if over 200 guests, there may be an additional fee for rental of tables, linens and chairs)

Set-up and break-down of all venue equipment for rehearsal, rehearsal dinner, ceremony and reception

Day of Coordination on the day of your event provided by Soirees Southern Events (3 meetings before the event included)

Limited decor items (but may use whatever we have on property)

Hourly Pricing (if additional hours are needed) - \$250.00

# RULES FOR RENTAL

---

1. Renter must sign & submit contract along with a three thousand dollar (\$3,000.00) deposit to validate contract and reserve date.
2. Renter must submit remaining contract balance no later than sixty (60) days prior to event date.
3. Renter must submit a credit card to have on file. This card will be charged if the final balance is not paid on time, unless prior arrangements have been made with the Soirees Southern Events Staff. \_\_\_\_\_ **Initial**
4. Renter must acknowledge that the three thousand dollar (\$3,000.00) deposit is non-refundable for any reason. \_\_\_\_\_ **Initial**
  - a. However, if the contracted dates of the Event are not available to the Renter due to natural disaster, or personal distress, Willow Creek Farm Weddings LLC will allow the Renter to move the Event to another date within six (6) months of the original Event date as agreed in writing by all parties.
5. Renter acknowledges that there is an additional fee of two hundred and fifty dollars (\$250.00) for a security deposit that will be returned within 30 days of the event date, if no damage occurs that was caused by the Renter or Guests of the Renter.
6. Willow Creek Farm Weddings LLC provides insurance on its content, however the two hundred – fifty (\$250) dollars deductible amount and any damage less than two hundred – fifty (\$250) dollars is a liability to be assumed by the Renter if the damages are caused by the Renter or Guests of the Renter.
7. All deliveries, set-up, decorating, must occur on the date of the contracted event, unless otherwise approved by Willow Creek Farm Weddings LLC and/or staff of Soirees Southern Events. All deliveries, décor, favors, alcohol must be removed from the property at the end of the contracted event date, unless otherwise approved.
8. Any additional lighting and draping for the contracted event must be provided through a licensed and insured professional and approved by Willow Creek Farm Weddings LLC and/or Soirees Southern Events Staff.
9. NO SMOKING inside the barn, covered pavilion, bridal suite or Groom's Cabin. Ash trays for outside smoking must be used, or forfeit a portion of your security deposit.
10. Renters may provide alcohol for their event, however Willow Creek Farm Weddings LLC will contract approved, licensed bartenders for the event. Renter acknowledges that there is a maximum pour time of 5 hours for the contracted event.
  - a. However, the venue will allow alcohol consumption by Bridal Party during time of dressing & photos in bridal suite & groom's cabin.
  - b. Willow Creek Farm Weddings LLC requires one (1) bartender per every seventy-five (75) to one hundred (100) guests for beer and wine service only. Willow Creek Farm requires one (1) bartender per every fifty (50) to seventy-five (75) guests for full liquor service. Renters agree to make **CASH** payment to the bartenders on the day of the event. The bartender fee is one hundred and fifty dollars (\$150.00) per bartender for maximum of 5 hours of service.
  - c. If liquor will be served there must be a security officer onsite throughout the entirety of the event and is at the expense of the renter. \_\_\_\_\_ **Initial**
11. Special arrangements should be made with Willow Creek Farm Weddings LLC & Soirees Southern Events Staff if you desire to tent any area.
12. Willow Creek Farm Weddings LLC and staff of Soirees Southern Events will provide renters with a list of Approved Caterers. The List includes: Luna's, J W Reed's, Two Dog Café, Smokehouse BBQ, Toast with Post, Johnny's BBQ, Epting Events, Avocado's, Kelli's Catering and Bernies. You must use one of these caterers unless religious or ethnic reasons apply. \_\_\_\_\_ **Initial**
  - a. If additional caterers are needed for religious or ethnic reasons, all caterers must provide current certificates of insurance (covering 1 million dollars), business license, and health inspection to Willow Creek Farm Weddings LLC. There may be an additional fee if using a caterer outside of our approved list. Willow Creek Farm Weddings LLC reserves the right to deny any caterer without reason or cause. \_\_\_\_\_ **Initial**
13. Willow Creek Farm Weddings LLC does not allow fireworks of any kind on the property, however will allow sparklers for exit.
14. Willow Creek Farm Weddings LLC & staff of Soirees Southern Events reserves the right to disapprove of any request without reason or cause.
15. Willow Creek Farm Weddings LLC and staff of Soirees Southern Events reserves the right to request the removal of any guest or guests that have disruptive behavior during contracted event.
16. Willow Creek Farm is a working Farm with livestock and does not allow other animals on the property. \_\_\_\_\_ **Initial**
17. Willow Creek Farm Weddings LLC and staff of Soirees Southern Events reserves the right to request additional security officers for contracted event due to number of guests and/or full bar service. \_\_\_\_\_ **Initial**
18. Soirees Southern Events will provide unlimited phone calls and emails to Renters. Soirees Southern Events will provide a 6 month, 3 month, and 30 day prior to event planning meeting.
19. Soirees Southern Events will provide Day of Coordination services and staffing for Rehearsal, Ceremony and Reception.

## HOURS OF OPERATION:

The property is available **by appointment ONLY** from 9 AM till 6 PM. The property is available for 10 hours of use on the day of event. The hours of operation are from 9:00 AM till 11:00 PM (guests depart) and 12:00 AM Midnight (vendor departure).

# WILLOW CREEK FARM - EVENT INFORMATION

---

## CONTACT INFORMATION

COMPANY OR INDIVIDUAL NAME: \_\_\_\_\_

CONTACT PERSONS (BRIDE & GROOM): \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ALTERNATE CONTACT INFORMATION: \_\_\_\_\_

## EVENT INFORMATION

EVENT TITLE/TYPE OF EVENT: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

EVENT TIME (START TO FINISH): \_\_\_\_\_ NUMBER OF GUESTS: \_\_\_\_\_

WILL ALCOHOL BE SERVED: YES NO WHAT KIND: \_\_\_\_\_

ALL-INCLUSIVE PACKAGE: YES NO WHICH ONE: \_\_\_\_\_

## VENDORS

ITEM/VENDOR/TIME: \_\_\_\_\_

ITEM/VENDOR/TIME: \_\_\_\_\_

ITEM/VENDOR/TIME: \_\_\_\_\_

ITEM/VENDOR/TIME: \_\_\_\_\_

ITEM/VENDOR/TIME: \_\_\_\_\_

## SPECIAL NOTES:

\_\_\_\_\_  
\_\_\_\_\_

# RENTAL AGREEMENT

## BILLING INFORMATION

Security Deposit\*: \$250.00

Rental Fee: \$ \_\_\_\_\_

Total Fees: \$ \_\_\_\_\_

\*Refundable and returned after final inspection.

## FOR OFFICE USE ONLY:

Rental/Cleaning Deposit \$ \_\_\_\_\_ Date Received: \_\_\_\_\_

Rental/Cleaning Payment \$ \_\_\_\_\_ Date Received: \_\_\_\_\_

Security deposit \$250.00 Date Received: \_\_\_\_\_

Soirees Southern Events Fee \$ \_\_\_\_\_ Date Received: \_\_\_\_\_

Willow Creek Farm Weddings LLC and Soirees Southern Events requires a rental fee deposit of three thousand (\$3,000.00) dollars to confirm and reserve your date. Willow Creek Farm Weddings LLC requires one thousand - seven hundred dollars (\$1,700.00) to be made payable to Willow Creek Farm Weddings LLC and one thousand - three hundred dollars (\$1,300.00) to be made payable to Soirees Southern Events. The deposit is a retainer for agreed upon services and is non-refundable. Sixty (60) days prior to the contracted event date, Willow Creek Farm Weddings LLC and Soirees Southern Events request a final payment and damage deposit to be paid in full. The full amount of \$ \_\_\_\_\_ includes full access to the venue as listed in the Rules for Rental for the agreed upon hours and date.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## RETURN THE AGREEMENT AND CHECK TO:

Willow Creek Farm Weddings LLC  
6825 Hwy. 129 North, Cleveland, GA 30528

OR

Soirees Southern Events  
4620 Enfield Drive, Gainesville, GA 30506

Willow Creek Farm Weddings LLC thanks you for your patronage and support of our beautiful facility. Your signature above affirms that you have read and understand the rules set forth in the Rental Agreement (attached). Any violation of these rules will result in forfeiture of all or part of your deposit and may cause you to incur additional expense for damages. The Renter or financially responsible party agrees to pay all applicable fees and deposits as described in the Rental Agreement. The financially responsible party agrees also to pay for all repairs resulting from any damage to the premises during the period of this agreement.

Renter agrees to prohibit the conduct of illegal activities on the premises during the period of agreement. Renter agrees to maintain orderly conduct and promote proper and lawful use of the premises, both interior and exterior, and follow all facility rules as set forth in the Rental Agreement. Failure on behalf of the Renter to abide by the laws of the State of Georgia and Ordinances of White County may result in this agreement being voided immediately and the Renter being required to leave the premises upon immediate notice by law enforcement.

Renter and financially responsible party agree to indemnify, protect and hold harmless Willow Creek Farm Weddings LLC and Soirees Southern Events from all claims, demands, actions, suits, damages, loss and expenses of whatever kind or nature to any person or to any property arising out of or in connection with the Agreement herein for the utilization of said facility and to pay for any costs associated with the above resulting from the use of the facility by the Renter.

Renter and financially responsible party agree to indemnify and hold harmless Willow Creek Farm Weddings LLC and Soirees Southern Events from any claims, actions, suits, damages, loss and expenses of whatever kind or nature to any person or property arising out of or in connection with the Agreement due to "force majeure" such as, but not limited to, fire, flood, or any natural and unavoidable occurrence that causes the closing of the venue.

# ACKNOWLEDGMENT AND RELEASE

---

WHEREAS, WILLOW CREEK FARM WEDDINGS LLC (Property Owner) owns and/or leases certain property that \_\_\_\_\_ (Renter), desires to use and WHEREAS, WILLOW CREEK FARM WEDDINGS LLC is willing to allow its property to be used for said purpose, provided it is indemnified from liability arising from the use of its property.

In consideration for the permission to participate in activities on the lands of PROPERTY OWNER or lands leased by them, and as a part of the consideration therefore I assume all risks, foreseeable and unforeseeable, upon entering upon said lands and any activity on said lands and to that end, I, on behalf of myself, my heirs, invited guests, personal representatives and assigns, release and covenant as follows:

WILLOW CREEK FARM WEDDINGS LLC (PROPERTY OWNER), their parent, affiliate, or any subsidiary, officer, directors, members, agents, including SHERRI CHRISTENSEN, SOIREES SOUTHERN EVENTS (collectively "Released Parties") shall not have any duty, responsibility or liability to the undersigned, any heirs, executors, administrators, or anyone of my behalf, for my death or injury to me, or loss, destruction of, or injury to the property of mine or any other person, firm or corporation caused by or resulting from anything done or omitted on lands of RELEASED PARTIES, and I hereby release RELEASED PARTIES and its agents, and employees from all such claims or suits. Further, I also agree to indemnify and hold RELEASED PARTIES, their respective agents, and employees harmless from all claims, loss and expense in any manner arising or growing out of anything done or omitted and in any manner arising out of my presence on such lands or the exercising activities for the Event only if WILLOW CREEK FARM WEDDINGS LLC, SOIREES SOUTHERN EVENTS (RELEASED PARTIES) are not negligent. RELEASED PARTIES are not responsible for items left before or after your event.

The undersigned expressly agrees that this Acknowledgement and Release is intended to be as broad and inclusive as permitted by the laws of the State of Georgia, and that if any portion of this instrument is held to be invalid, it is agreed that the remaining provisions shall continue in full legal force and effect.

The undersigned further states that he has carefully read the above document, understands its legal effect, and signs the same as his own free act.

This document contains the entire agreement between the parties hereto and the terms of this document are contractual and not a mere recital.

## PLEASE READ CAREFULLY BEFORE SIGNING:

-----

PRINT NAME

-----

SIGNATURE OF ACKNOWLEDGING LEASE

PHONE # \_\_\_\_\_

EMAIL \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

-----

---

Willow Creek Farm  
6825 Hwy 129 N  
Cleveland, GA 30528

Soirees Souther Events  
[sales.willowcreekfarm@gmail.com](mailto:sales.willowcreekfarm@gmail.com)  
706.348.3240



## Customer Payment Form

Date: \_\_\_\_\_ Customer Name: \_\_\_\_\_

Wedding Date: \_\_\_\_\_ Venue: \_\_\_\_\_

Amount of Payment: \_\_\_\_\_

CASH                      CREDIT/DEBIT CARD                      CHECK # \_\_\_\_\_

Name on the Card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_ Zip-code for the Card: \_\_\_\_\_

Signature: \_\_\_\_\_

SSE Coordinator accepting payment: \_\_\_\_\_

-----

Date: \_\_\_\_\_ Customer Name: \_\_\_\_\_

Wedding Date: \_\_\_\_\_ Venue: \_\_\_\_\_

Amount of Payment: \_\_\_\_\_

CASH                      CREDIT/DEBIT CARD                      CHECK # \_\_\_\_\_

Name on the Card: \_\_\_\_\_

SSE Coordinator accepting payment: \_\_\_\_\_