

## Paisley Event Design Pricing List

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Updated April 2018,

### The Paisley

This package includes:

A wedding coordinator and assistant wedding coordinator to assist with planning, the rehearsal and wedding day

Eight planning appointments before the wedding date to finalize the details (20 hours total)

Wedding planning appointments begin starting up to 12 months out of wedding date

Two walkthroughs at venue

Assistance with choosing a venue for the ceremony and reception

Creating and maintaining a wedding expense sheet and payment schedule Provide a detailed timeline for all contracted vendors and the wedding party

Assistance with setup diagrams for ceremony, cocktail hour and reception

Supply you with a list of suggested professional vendors within your budget and style

Design & Decor ideas and planning

Assisting with layout and decor of venues

Keeping an updated list of all guests attending the rehearsal,wedding ceremony and reception

Unlimited advice via phone or email

Arranging hotel and transportation accommodations for traveling guests

Review contracts of the vendors you have chosen

Listen to your ideas and wants in order to create a concept and a flow of the wedding

Coordination of rehearsal, ceremony,cocktail hour and reception

One hour for the rehearsal and 12 hours on the wedding day

Supervision of venue(s) setup for ceremony and reception (flowers,tables, aisle runner, guestbook, etc.) and reception (flowers,cake table,catering,staff)

Wedding items placement/setup(unity candle, wedding programs,place cards, favors,guestbook, gift box, cake topper, cake cutting set,sparklers,etc).

Distribute flowers to the wedding party and assist with pinning

Act as a liaison between you and your vendors to insure that your ideas are carried out and activities are kept on time

Coordination all reception details such as grand entrance,first dance,toasting,cake cutting, grand exit,etc. Keep Wedding Party And Families Stress Free Within Reason

**Package starts at: \$2,000.00**

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## The Damask

This Package Includes:

A wedding coordinator and assistant wedding coordinator to assist with planning,the rehearsal and wedding day

Six planning appointments before the wedding date to finalize the details (15 hours total) Wedding planning appointments begin starting up to 10 months out of wedding date

Two walkthroughs at venue

Assistance with choosing a venue for the ceremony and reception

Creating and maintaining a wedding expense sheet and payment schedule

Provide a detailed timeline for all contracted vendors and the wedding party

Assistance with setup diagrams for ceremony, cocktail hour and reception

Supply you with a list of suggested professional vendors within your budget and style

Design & Decor ideas and planning

Assisting with layout and decor of venues

Keeping an updated list of all guests attending the rehearsal, wedding ceremony and reception

Unlimited advice via phone or email

Arranging hotel and transport accommodations for traveling guests

Review contracts of the vendors you have chosen

Listen to your ideas and wants in order to create a concept and flow of the wedding

Coordination Rehearsal, ceremony, cocktail hour and reception

One hour for the rehearsal and 10 hours on the wedding day

Supervision of venue(s) setup for ceremony and reception (flowers, tables, aisle runner, guest book, etc.) and reception (flowers, cake table, catering, staff)

Wedding items placement/setup (unity candle, wedding programs, place cards, favors, guestbook, gift box, cake topper, cake cutting set, sparklers, etc).

Distribute flowers to the wedding party and assist with pinning

Act as a liaison between you and your vendors to insure that your ideas are carried out and activities are kept on time

Coordination All reception details such as grand entrance, first dance, toasting, cake cutting, grand exit, etc.

Keep wedding party and families stress free within reason

Take care of any last minute details

**Package starts at: \$1,650.00**

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## **Fleur De Lis**

This Package Includes:

A wedding coordinator and assistant wedding coordinator to assist with planning, the rehearsal and wedding day

Four planning appointments before the wedding date to finalize the details (10 hours total) Wedding planning appointments begin starting up to 6 months out of wedding date

Two walkthroughs at venue

Assistance with choosing a venue for the ceremony and reception

Creating and maintaining a wedding expense sheet and payment schedule

Provide a detailed timeline for all contracted vendors and the wedding party

Assistance with setup diagrams for ceremony, cocktail hour and reception

Supply you with a list of suggested professional vendors within your budget and style

Design & Decor ideas and planning

Assisting with layout and decor of venues

Keeping an updated list of all guests attending the rehearsal, wedding ceremony and reception

Unlimited advice via phone or email

Arranging hotel and transportation accommodations for traveling guests

Review contracts of the vendors you have chosen

Listen to your ideas and wants in order to create a concept and a flow of the wedding

Coordination of Rehearsal, ceremony, cocktail hour and reception

One hour for the rehearsal and 10 hours on the wedding day

Supervision of venue(s) setup for ceremony and reception (flowers, tables, aisle runner, guest book, etc.) and reception (flowers, cake table, catering, staff)

Wedding items placement/setup (unity candle, wedding programs, place cards, favors, guestbook, gift box, cake topper, cake cutting set, sparklers, etc).

Distribute flowers to the wedding party and assist with pinning

Act as a liaison between you and your vendors to insure that your ideas are carried out and activities are kept on time

Coordination all reception details such as grand entrance, first dance, toasting, cake cutting, grand exit, etc.

Keep wedding party and families stress free within reason

Take care of any last minute details

**Package starts at: \$1,350.00**

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## **The Houndstooth**

This package includes:

A wedding coordinator to assist with planning, the rehearsal and wedding day

Two planning appointments before the wedding date to finalize the details (2 hrs total). Wedding planning appointments will begin starting at 4 months out of wedding date

One walk through of venue/property

Provide a detailed timeline for all contracted vendors and the wedding party

Unlimited advice via phone or email

Coordination of rehearsal, ceremony, cocktail hour and reception

One hour for the rehearsal and 10 hours on the wedding day

Coordination of all reception details such as grand entrance, first dance, toasting, cake cutting, grand exit, etc.

Supervision of venue setup for ceremony (flowers, tables, aisle runner, etc.) and reception (flowers, cake table, catering, staff)

Wedding items placement/setup (unity candle, wedding programs, place cards, favors, guest book, gift box, cake topper, cake cutting set, sparklers etc)

Distribute flowers to the wedding party and assist with pinning

Keep wedding party and families stress free within reason

Take care of any last minute details

**Package starts at: \$1,000.00**

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