

# weddings by rachel

NASHVILLE WEDDINGS



DAY OF | PARTIAL | FULL  
PLANNING

# ABOUT

## WEDDINGS BY RACHEL

Weddings by Rachel is a dynamic wedding planning duo based in Nashville, Tennessee. Our Founder, Rachel Gladstone, has been in the Nashville event industry since 2003.

Meghan Gwaltney Manrique joined the team in 2013 and since then the two have been unstoppable. Meghan even asked Rachel to plan her own wedding - featured at right!

We love to celebrate love, let's start today!



### Wedding Wire

*Weddings by Rachel  
Nashville, Tennessee*



### Facebook

*@nashvilleweddingsbyrachel*



### Instagram

*@nashvilleweddingsbyrachel*



### Email

*nashvilleweddingsbyrachel@gmail.com*



# DAY OF SERVICES INCLUDE

- Two planners on site for Wedding Day
- Two personal consultations, including site visit, prior to Wedding Day
- Recommendation of vendors to suit your style and budget
- Create Wedding Day timeline, complete with vendor contact information
- Facilitate ceremony rehearsal
- Oversee vendor deliveries at ceremony site
- Assist photographer as needed
- Distribute flowers and pin boutonnieres for bridal party and distinguished guests
- Arrange guest book, programs, photographs, wedding favors, candles and altar decor
- Cue ceremony musicians
- Orchestrate ceremony processional and recessional
- Fluff bride's dress, train, and veil for a perfect processional
- Coordinate exit from the ceremony site
- Ensure reception site is ready
- Cue Wedding Party and Bride and Groom's reception entrance
- Coordinate refreshments for bride and groom
- Facilitate first dances, toasts, cake cutting and other highlights
- Coordinate with musicians or DJ, photographer and caterer to ensure a smooth reception
- Facilitate Bride and Groom's exit
- Ensure all personal items have been collected and removed from the venue

\$1,500



# PARTIAL SERVICES INCLUDE

- Begins upon booking
- All services provided in our Day Of Planning Package
- Assistance with design and decor decisions
- Assistance with budget analysis
- Review venue layout
- Vendor Confirmation
- Coordinate final details during the month prior to wedding day

\$2,500

# FULL SERVICES INCLUDE

- Begins upon booking
- All services provided in our Day Of and Partial Planning Packages
- Hands on involvement in all design and decor decisions, including mood boards
- Hands on involvement in thorough budget analysis
- Coordination of all vendor appointments
- Attendance at vendor appointments of your choice
- We are there for every step of the way!

\$4,250



# A LA CARTE

## CEREMONY ONLY \$750

- Facilitate rehearsal
- All services provided in our Day Of Package that relates to Ceremony Coordination

## RECEPTION ONLY \$750

- All services provided in our Day Of Package that relates to Reception Coordination

## HOURLY RATE \$75/HOUR



Rachel was  
wonderful!  
Our guests loved her  
- she was so  
welcoming & kind to  
everyone.

MARY



From planning, to  
taking charge, to  
execution and most  
importantly making  
the day of go  
flawlessly, she was  
an angel.

KELLEN