



## **Wedding Planning Services**

*We believe your special day should be a reflection of you, your partner, and the life you're creating together. At Maria Scott Events, our goal is to create a personalized wedding day that tells your unique story. Through fresh ideas, your own vision, values, and style, we help make your dream turn into a reality by offering a range of wedding services so you can relax and enjoy the best day of your life. We are pleased to offer you the packages below, plus additional hourly services. Packages start at \$850.00. Please contact us to schedule a complimentary consultation so we can provide you with a customized quote for the exact services you're interested in. We can't wait to hear from you!*

### **Month of Coordinating Experience (\$850.00):**

- This service begins 2-3 months prior to your Wedding Day
- Unlimited email and phone communication throughout the full three months
- Includes 3 in-person meetings, one of which will be at your Wedding Venue
- Offer advice on proper Wedding Etiquette
- Review and confirm all vendor contract terms
- Call vendors to confirm details and times of arrival/delivery on your Wedding Day
- Prepare a comprehensive and detailed Wedding Day Timeline for Vendors, Wedding Party, and Guests
- Complete 1 hour orchestration of your Wedding Rehearsal, including processional and recessional, and final review with all wedding participants, including the officiant, bridal party, and wedding couple
- Includes 12 hours of Wedding Day Coordination- including, but not limited to: venue set up and teardown, vendor management, décor and transportation management, cueing important moments (ceremony start time, first dance, cake cutting, etc.) payment/gratuity distribution, gathering all gifts/valuables and returning to a designated room or vehicle

### **Partial Planning Experience (starting at \$1,200):**

- All services in the above Month Of Coordination Experience are included
- Includes 5 in-person planning meetings, one of which will be at your Venue
- Customize and stay within designated budget
- Establish and maintain planning timeline
- Unlimited vendor referrals
- Schedule and attend vendor meetings as necessary



### ***Full Service Planning Experience (starting at \$2,500):***

- All services in the above Partial Planning Package are included with the Full Service Planning Package
- Unlimited in-person meetings
- Unlimited vendor referrals to match you with the very best wedding professionals for your budget, vision, and style
- Develop a comprehensive budget based on your priorities and track spending
- Create a customized planning checklist & provide you with guidance along the way
- Negotiate and review all contracts; serve as the main point of contact for all vendors
- Design your decor elements and procure all necessary wedding professionals to bring your vision to life
- Schedule spa appointments for the weekend of Wedding
- Invitation and program assistance
- RSVP Management
- Assist with catering negotiations and menu coordination
- Guest assistance for hotels and transportation
- Assist in assembling welcome bags and coordinating drop off to one hotel

### ***A La Carte Services Available (\$50hr - Can be added to any service)***

- Hourly coaching sessions
- Theme & Design Assistance
- Assist in assembling welcome bags & coordinating drop off to one hotel
- Engagement Party & Bachelorette Party Planning
- Bridal Shower Planning, Rehearsal Dinner, Day-after Wedding Brunch Planning
- Customize budget, RSVP Management
- Schedule and attend vendor meetings as necessary
- Vendor referrals for top wedding vendors in the area
- Assist with catering negotiations and menu coordination
- Destination Weddings (customized quote depending location)

ALL PACKAGES ARE CUSTOMIZED TO MEET YOUR NEEDS, VISION, AND BUDGET.  
CONTACT US TODAY FOR A COMPLIMENTARY CONSULTATION!

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