

# Moments in Time

## Wedding & Event Planning

### Wedding Pricing

#### Full Time Planning

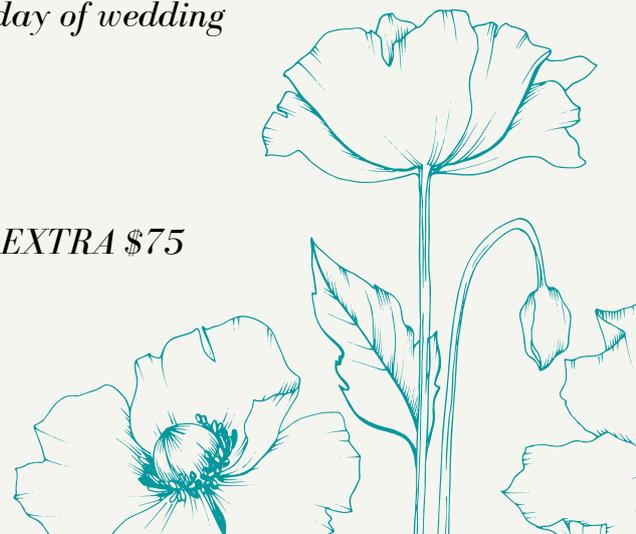
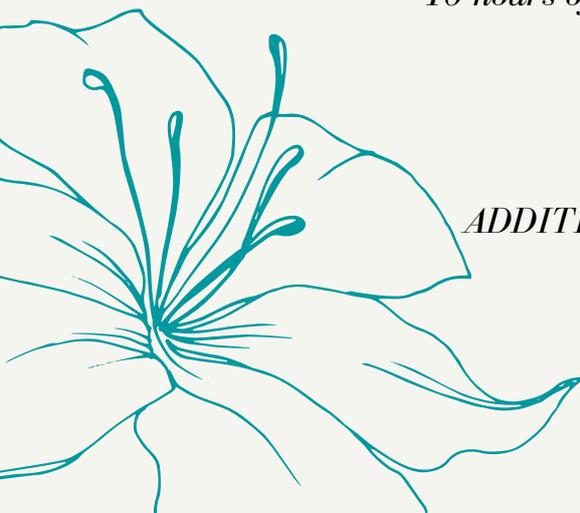
For the bride who wants it all

\$2500

We are there from start to finish assuring the wedding planning process is smooth from start to finish. Assisting with everything from vendor selection, design composition, budget creation to hotel blocks. This package not only assures that your wedding is amazing, but will be well thought out and organized the entire planning process.

- *Access to our preferred vendor list*
- *Organization and planning from beginning to end*
- *10 planning meetings to realign on the vision*
- *Monthly email check ins*
- *Design composition for wedding vision*
- *Customized ceremony and reception floor plan*
- *Day of coordination and timeline creation*
- *Design boards*
- *Unlimited emails and phone calls*
- *10 hours of undivided attention on day of wedding*
- *Timeline creation*
- *Rehearsal Direction*

*ADDITIONAL HOURS ARE AN EXTRA \$75*



# Moments in Time

## Wedding & Event Planning

### Wedding Pricing Cont.

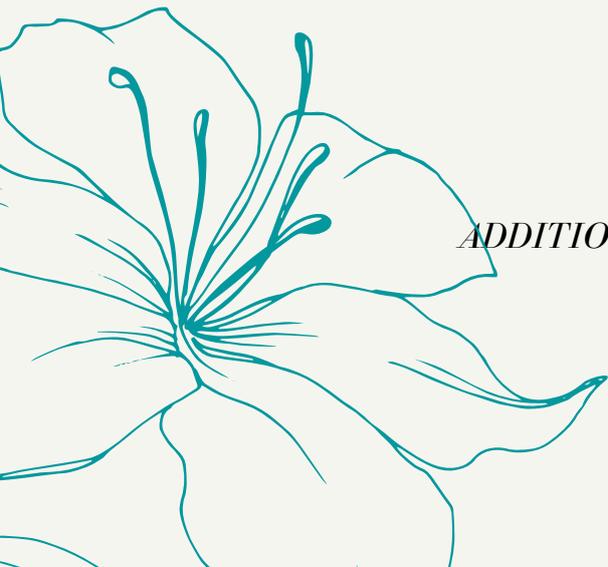
#### Part Time Planner

For the Bride Who Wants Help Along the Way  
\$1800

This package is ideal for the bride and groom who have already begun the planning process and booked vendors, but would like assistance with coordinating and completing the remainder items of the planning process. This package includes design guidance as well.

- *Monthly email check ins*
- *Help with staying on track with planning*
- *Access to our preferred vendor list*
- *5 planning meetings*
- *Design composition for wedding vision*
- *Customized ceremony and reception floor plan design*
- *10 hours of undivided attention on day of wedding*
- *Day of coordination*
- *Timeline creation*
- *Rehearsal Direction*

*ADDITIONAL HOURS ARE AN EXTRA \$75*



# Moments in Time

## Wedding & Event Planning

### Wedding Pricing Cont.

#### Day of Coordination

For the bride who wants just a little help

\$1000

This package is for the bride and groom who are ready to tie the knot but need assurance the day of to ensure everything goes as planned.

*-Encouraging communication along the way*

*-2 planning meetings*

*-Design Composition for wedding vision*

*-Customized ceremony and reception floor plan design*

*-Month of Vendor Assistance*

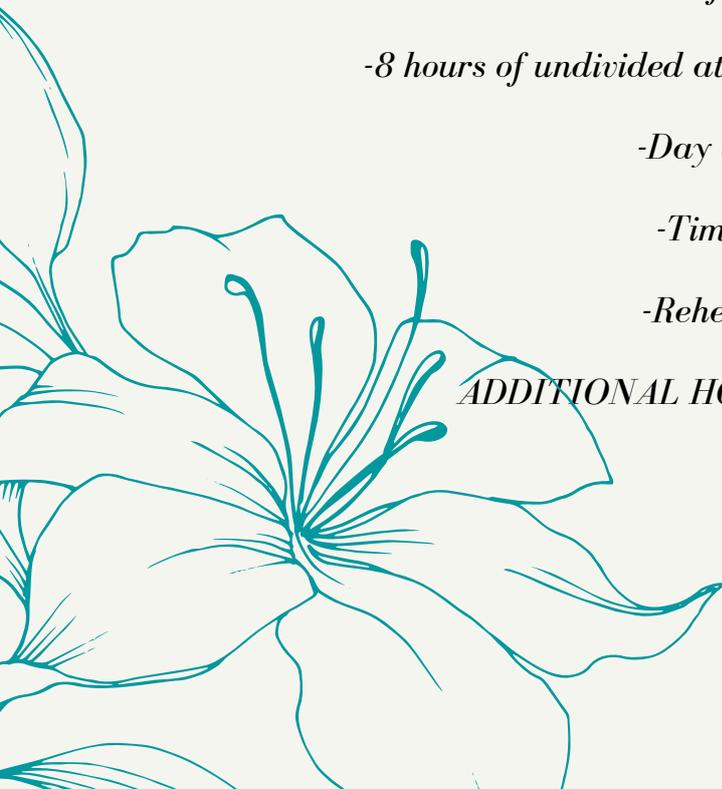
*-8 hours of undivided attention on the day of the wedding*

*-Day of coordination*

*-Timeline Creation*

*-Rehearsal Direction*

**ADDITIONAL HOURS ARE AN EXTRA \$75**



# Moments in Time

## Wedding & Event Planning

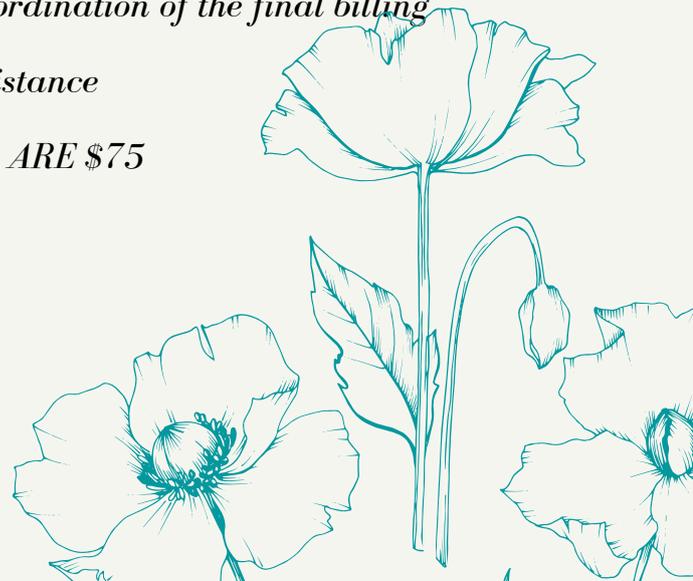
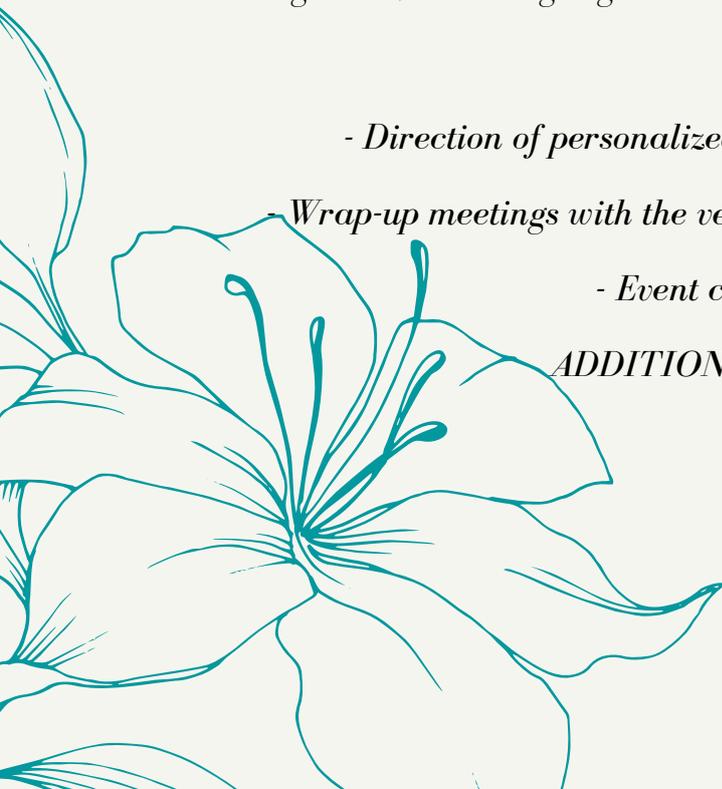
### Corporate Event Pricing

\$1500

Whether you're planning a multi-day training event, an affair to commemorate a special day, a company party or an intimate retreat, Moments In Time has the ideas and seamless execution to make your vision a reality. From the first consultation, you'll learn what sets us apart from other corporate event planners. We take the time to get to know your company—its personality, its customers and its image

- *10 scheduled planning conference meetings*
- *Facilitation of contract negotiations and execution*
  - *Event design concept services*
  - *Access to preferred vendors list*
- *Assistance with transportation, photography, team activities, event materials, etc.*
  - *Management of budget*
- *On-site management, including registration and check-in process, onsite sales process, activities, etc.*
  - *Direction of personalized services for VIPs and/or speakers*
- *Wrap-up meetings with the venue and coordination of the final billing*
  - *Event close-out assistance*

*ADDITIONAL HOURS ARE \$75*



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## Wedding & Event Planning

### Social Event Pricing

Whether you're planning an intimate event or large celebration, your event deserves a personalized touch and attention to detail. Moments In Time will partner with exclusive vendors on your behalf and deliver your event seamlessly. We can be as involved as you'd like, helping to manage your event.

\$500

- *10 scheduled planning meetings*
- *Facilitation of contract negotiations and execution*
  - *Event design concept services*
  - *Access to preferred vendors list*
- *Assistance with transportation, photography, event materials, etc.*
  - *Management of budget*
  - *On-site Coordination*
- *Wrap-up meetings with the venue and coordination of the final billing*
  - *Event close-out assistance*

*ADDITIONAL HOURS ARE \$75*

### Contact Info

*Phone #: 734-344-9723*

Email: [Momentsintimewp@gmail.com](mailto:Momentsintimewp@gmail.com)

Facebook: Moments in Time

Instagram: @momentsintimewp

