



A Couture Affair

Masterful Month-of-Wedding Planning

CONSULTATION

- ❖ Complimentary initial consultation to learn more about us, and act as a check-in point for you
- ❖ Once registered with us, obtain a copy of our vendor list as a resource
- ❖ Act as your consultant as soon as you book services, providing constant support
- ❖ Consult you on any logistical concerns
- ❖ Remain focused on providing you the best experience throughout your engagement and wedding.

PRE-WEDDING DAY PLANNING

- ❖ Once we're booked, we begin planning with any vendors you've added for us to manage if applicable
- ❖ Continue comprehensive consulting by text, phone, or email
- ❖ Obtain agreements of the vendors you've been managing for our in-office 6 week out appointment
- ❖ Take over vendor communication (6 weeks prior)
- ❖ Walk your ceremony and reception venue with you
- ❖ Assist with floorplan creation
- ❖ Help creating the timeline by strategizing the best way for it to unfold
- ❖ Create a comprehensive final checklist (showing what's pending & complete)
- ❖ Distribute timeline and floorplan to vendors
- ❖ Wedding ceremony planning (beginning at 6 weeks out)
- ❖ Assistance choreographing processional/recessional
- ❖ Assistance with music
- ❖ Assistance with ceremony traditions and rituals
- ❖ Running of ceremony rehearsal

ADD-ON OPTIONS

AVAILABLE.

VISIT OUR WEBSITE AT

WWW.COUTURECONCEPTZ.COM

FOR DETAILS.

WEDDING DAY COORDINATION

- ❖ Take your personal items to the ceremony and reception for set-up (see our service agreement for details)
- ❖ Assist vendors with production setup
- ❖ Assist guests with seating and gifts
- ❖ Pin boutonnieres
- ❖ Distribute personal flowers
- ❖ Assist wedding party with their roles
- ❖ Coordinate wedding ceremony and transition to cocktail hour/dinner
- ❖ Assist your vendors by directing your timeline
- ❖ Coordinate all reception activities: Grand entrance, toasts, cake cutting, special dances, entertainment, bouquet/garter toss, send-off
- ❖ Pack gifts in designated car
- ❖ Distribute send-off items *PLUS*
- ❖ Do a final check with venue at the end of the evening.

PACKAGE PRICE: starting at \$1799

Reception only: starting at \$1599