

# FREESTONE INN

AT WILSON RANCH

## Wedding Information



*\*Photography by Zachary Winters Photography*

31 Early Winter Drive Mazama, Washington 98833  
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[www.freestoneinn.com](http://www.freestoneinn.com)

# And so your adventure begins



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At the Freestone Inn we pride ourselves on making your dream day come to life. This beautiful property has many opportunities you won't be able to find anywhere else. Settled in between the mountain tops, tall fir trees and glistening lake; your intimate wedding awaits.

## Site Fee

*Site fee is nonrefundable.*

<b>GROUP SIZE</b>	<b>PRICE</b>
25 & under	\$500
26-50	\$1,000
51-75	\$1,500
76-100	\$2,000

*\*Pricing covers ceremony and reception*

*If your guest count is above 100 people you still may be able to host your ceremony and reception at our location. Please inquire for more information at [jrichison@freestoneinn.com](mailto:jrichison@freestoneinn.com) or 253.278.0276.*

# Wedding Package

Bride and Grooms Suite or Cabin included as our thank you for 2 nights.

Use of "The Suite" for staging and storage.

Provided for the Ceremony & Reception up to 100 guest:

- Set up chairs for ceremony
- Set up tables for reception including linens & place settings
  - Clean up dishes and glassware
- Tear down after ceremony and reception

Amenities for your reception:

- Silverware
- Flatware
- Glassware
- White Linens
- Black Linen Napkins

*\*We will provide the tables and linens for all food and beverage items.*

Services available in our community for you and your guest:

- On site wedding coordinator (contact Freestone Inn)
  - Tent & Rental Company
    - Spa Services
    - Florist
    - Photographers
  - Live music or DJ services
    - Bakeries



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## Event Spaces

Here at the Freestone, we are ready to help you personalize all spaces to make the space your own. Whether it's an outdoor theme, Pacific Northwest, Wild West, Love and Macramé or even Peace; the ideas are endless for you to transform any of our spaces into whatever you can dream.

**The Lakeside** – Located off the patio of the Inn, this space is a perfect blank canvas for the ceremony of your dreams. With the lake and mountain range as the backdrop let your imagination create your perfect day.

Capacity 100+ people.

**The Shore**– Share your vows in a small and intimate ceremony on the rocky shore of the lake, just a short distance off the patio.

Capacity Seated 30 max; Standing Room up to 100 people

**The Patio**– Is a beautiful wedding location. Entertain your guests on the patio overlooking the stunning beauty of the lake with the local peak Sandy Butte in the background.

Capacity 75 people

**The Fireside Great Room**– The Fireside Great Room is perfect for that intimate small event you have always pictured. With a view of the patio and lake, this is our largest indoor event space. It has a view of the patio, lake and Sandy Butte peak. Your guests will be able to cozy up to the gorgeous fireplace while enjoying peaceful surroundings and joyful company.

Capacity 50 people

**Jack's Hut**– It is the perfect casual event space for your rehearsal dinner. Your guest will enjoy, 5 flat screen TV's, a pool table and a large space to host plenty of family and friends.

Hosted food and beverage minimum of \$800.

Capacity 50 people

**The Suite at the Inn**– This is the perfect private space for smaller gatherings. Your guest will enjoy a view of the lake and mountains, along with the use of the deck.

Hosted food and beverage minimum of \$250.

*Capacity 30 people*

## Bar Services

All beverages must be served and purchased by the lodge. Liquor is charged based on a 1.5 oz pour. The sale and service of alcoholic beverages are regulated by Washington State and as a licensee, The Freestone Inn and Cabins will not serve alcohol to minors at any point in time. All guests are required to show proof of identification upon request. The Freestone Inn reserves the right to discontinue service at Bartender or Manager.

Set up fee of \$120 per event is charged for (ex. Rehearsal dinner would be 1 event; ceremony event 2 if wedding party desires an open bar at both events).

### LEVELS OF SERVICE

**Hosted Bar**- Client pays for consumption of all beverages.

Prices based off standards below.

**Partially Hosted Bar**- Client pays for select beverage items in bar (i.e. Wine, Beer, well liquor and/or Specialty Cocktail) and cash bar for any other items.

Prices based off standard prices below.

**"Cash" Bar**- Guest are responsible for the purchase of their beverages (cash or card for payment).

Prices based off standard prices below.

**Espresso Bar**- Not a fan of alcohol service? No problem you can have a hosted Espresso bar instead.

Pricing determined based on your espresso choices.

**Non-Alcoholic**- Freshly brewed Blue Star regular and decaf coffee, assorted teas, hot chocolate, lemonade and iced tea. \$5.00 per person

\*If event location has a minimum food and beverage purchase, bar set of fee does not apply.

# Alcohol Pricing

## LIQUOR

Well Drink- \$6.00

Call & Premium Drinks- individually priced

## BEER ON TAP

1/6 bbl keg- \$150.00 - \$175.00

## WINE

You can buy wine from our wine cellar. Prices can vary per case.

Bring your own wine, we will pour for a corkage fee of \$15.00 a bottle.



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# Catering

## CATERING STYLE

**Buffet:** Our friendly staff will keep your buffet line stocked and moving. Create a buffet off our menu.

**Family Style:** We can serve your menu options family style. Our chef will display your menu items on platters for each table.

**Stations:** Strategically placed food stations for your guest to self-serve. Fun for casual wedding or rehearsal dinners.

**Troubadour:** Our friendly professional wait staff will troubadour your appetizers for up to 4 hours.

Pricing is subject to product availability and quality. \$35.00- \$50.00 per person.

\*Menu available upon request or booking.



## *Additional Optional Services*

### **CAKE SERVICE**

Includes plates, flatware, black linen napkins, cutting and service. Does not include cake- \$3.00 per person

### **CHAMPAGNE TOAST**

Includes our house Champagne or Sparkling cider, Stemware and Service - \$8.00 per person

### **DECORATING**

We are more than happy to take over your decorating for you and ease your workload. All decorations must be approved by event coordinator - \$150.00

### **WEDDING COORDINATOR**

Wedding weekend only (2 days)- \$500.00

Coordinator will be available to help run through timeline of event on rehearsal day and coordinating with any outside vendor during the day of event.

Start to Finish Coordinator- \$1,000.00 - \$3,000.00

Your coordinator will help guide you through all logistical items from your first phone call to checking out after your wonderful wedding weekend.





## *General Information and Guidelines*

Thank you for selecting The Freestone Inn and Cabins for your upcoming event. Our entire staff strives to make your experience a memorable one. Providing outstanding food, beverage and customer service is our primary goal at The Freestone Inn and Cabins. The following pages present additional information regarding all information covered in this brochure.

### DEPOSITS

Within 30 days of booking your event weekend the Site Fee will need to be paid in full via check or card. This will reserve The Freestone Inn and Cabin rooms, suites and cabins for your guest and ceremony and reception site.

### MENU SELECTION

In order to assure availability of all chosen items, please submit menu selection at least 1 month in advance of the event. Suggested menus are enclosed, however, our Event Coordinator and Head Chef will work with you to create a menu designed especially for your event. Due to wholesale food prices, we are unable to guarantee prices more than 60 days prior to event. If specific menu selection has been confirmed, these prices will be honored regardless of changes in cost to The Freestone Inn and Cabins. Changes to the menu are not accepted 10 days prior to event.

### MEAL GUARANTEES

The guaranteed number of attendees must be received by the Event Coordinator 12 days prior to the event. Once received, this number will be considered a guarantee and no longer subject to reduction. If attendance increases above the number indicated on Site Fee paid, food/beverage quantities cannot be guaranteed to accommodate additional guest.

### CHILDREN

Children under the age of four years old are not charged, and should not be included in your email count. Children from age 4 to 12 years old will receive a 25% discount off meal price.

## FOOD AND BEVERAGE SERVICE

The Washington State Liquor Commission regulates the sales and service of alcoholic beverages. The Freestone Inn and Cabins is responsible for enforcing these regulations. It is The Freestone Inn and Cabins policy that liquor cannot be brought in from an outside source (i.e. hard liquor, open wine or beer). Wine and Champagne may be brought at a \$15.00 corkage fee with and auto gratuity of 22% applied to entire bill. The Freestone Inn and Cabins does allow outside catering to service the event, but all food must be prepared off site. If you are wanting help cutting and serving dessert, there will be a \$2.00 per person + tax cutting fee. These rules are applied to general spaces, not individual rooms.

## OUTDOOR FUNCTIONS

In the event of inclement weather, please have an alternative plan in place such as tents. Because The Freestone Inn and Cabins belongs to an HOA, there is a sound ordinance for outside. All music must be turned off by 10:00 pm.

## LABOR CHARGES

If your event is taking place inside our great room and you want all of the tables, chairs and booths removed; a one-time fee of \$500.00 will be due upon event day weekend. A bartending fee of \$120 will be applied unless the minimum sale of \$150.00 is achieved.

## VIP GIFTS

We will be pleased to assist you in delivering any "Welcome" gifts to your guest. Please contact the Event Coordinator for further information.

## SIGNS, BANNERS AND DECORATIONS

The Freestone Inn and Cabins will not permit the affixing of anything on the walls, floors, or ceilings of rooms with nails, staples, tape or any other substance unless The Freestone Inn and Cabins Event Coordinator gives approval. If this is done without approval and any damage is suffered, the cost of repairs and/or replacements will be billed to the occupant or group master account. All decorations and items brought to decorate or use during your event must be approved by the event coordinator. Wax candles, rice, faux flower pedals are not permitted.

## SHIPPING AND RECEIVING

If you will be shipping materials to The Freestone Inn and Cabins prior to the start of your function, please label the package with Bride and Grooms name, date of event and contact information. Do not send materials more than 2 weeks in advance due to space availability.

## ACCOMMODATIONS

The Freestone Inn and Cabins is made up of 31 different rooms, cabins and suites, each being able to accommodate 2-6 guest. After paying the site fee to reserve The Freestone Inn and Cabins for your event, we will block out all accommodations for you and your guest. We encourage that your guest reserve the lodge rooms and suites first before the cabins to create a private venue in the main lodge.

## THE SUITE AT THE INN

If the Bride and Groom decide to use The Suite at the Inn for staging items for wedding or a bridal suite, they are responsible for cleaning up before leaving. If "The Suite at the Inn" is left without being cleaned up, responsible party will be billed a one-time fee of \$100.00. If responsible party does not want to clean the room, they can opt to pay the \$100.00.



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