



Our packages are designed to help you, the bride, fit your needs. From single services to planning the whole event, we will do our best to make your planning experience seem effortless. We want to ensure that your wedding day is an everlasting remembrance and the beginning of your happily ever after.

Royal Advisor Package (In person): \$55/Hr

For those that would like some advice and direction as to where you would like your wedding to take, but will not need any professional assistance with coordinating the day of your wedding.

This package includes, but is not limited to:

- 1 Free consultation (45 mins) to discuss your expectations and details for your wedding.
- Help with setting up your budget
- Help with finding venues and vendors that meet your budget
- Help with setting up your wedding organization binder
- Suggestions for questions to ask when interviewing potential wedding vendors
- Assist with event design, theme and décor concept development
- Advice on coordinating cultural tradition into your wedding
- Help to assign roles to your bridal party
- Assist with menu design
- Provide etiquette, wedding tradition and wedding protocol advice
- Tips on how to conduct a smooth rehearsal

Part of Your World Package:

For the bride that has everything covered but would like someone to oversee your special day. This is a great package for brides to have a worry-free wedding day.

This package includes, but is not limited to:

- 1 Free consultation 12 weeks prior to the wedding day
- Continuous communication to plan and evaluate all wedding details
 - o Via email - 9:00am - 8:00pm
 - o Via phone - 9:00am - 5:00pm
- Create a detailed Wedding Day itinerary
- Contact vendors for formal introduction
- Collect insurance information from vendors if applicable
- Finalize rental orders when guest count is finalized
- Draft a blueprint of ceremony, cocktail , and reception
- Forward final blueprint and final guest count to catering coordinator, photographer, DJ, etc...
- Confirm arrival, set up and strike times with all vendors
- Review copies of all contracts to clarify all contractual obligations of all vendors
- Meet 2 weeks prior to wedding to finalize any details and go over itinerary
- Conduct the wedding rehearsal
- Day of Coordination
- Will be the direct contact for vendors during the day of
- Acting as a liaison between bride, family and vendors
- Collection of desired decorations, extra favors, gifts, and envelopes at the end of the reception
- Confirmation of all vendors, services, and deliveries on week prior to the wedding
- Coordination all decorations, centerpieces, and reception set-up to your specifications
- Unlimited access to Wedding Day Emergency Kit

Ever Ever After Package:

For the bride that has begun the planning process but now needs professional guidance to bring everything together. This package also includes the day of coordination.

This package includes, but is not limited to:

- 1 Free consultation to discuss the expectations and details of the wedding. Also to see how far into the planning process the bride has gone
- Up to 3 Additional consultations (at the Bride's discretion); not including final details meeting
- Continuous communication to plan and evaluate all wedding details
 - o Via email - 9:00am - 8:00pm
 - o Via phone - 9:00am - 5:00pm
- Assistance with event design, theme and décor concept development
- Help with setting up your budget
- Help with finding venues and vendors that meet your budget
- Help with setting up your wedding organization binder
- Contact vendors for formal introduction
- Assist with menu design
- Provide etiquette, wedding tradition and wedding protocol advice
- Visit finalized venue site together
- Visit finalized selected vendors
- Negotiating and finalizing vendor contracts
- Collect insurance information from vendors if applicable
- Finalize rental orders when guest count is finalized
- Draft a blueprint of ceremony, cocktail , and reception
- Forward final blueprint and final guest count to catering coordinator, photographer, DJ, etc...
- Confirm arrival, set up and strike times with all vendors
- Vendor contact throughout the process
- Create a Month to Month task list

- Create detailed Wedding Day Itinerary
- Help to assemble and mail out Save the Dates and Invites
- Keep track of RSVP from guests
- Send event schedule to wedding party and family
- Meet 2 weeks prior to wedding to finalize any details and go over itinerary
- Conduct Wedding Rehearsal
- Day of Coordination
- Acting as a liaison between bride, family and vendors
- Collection of desired decorations, extra favors, gifts, and envelopes at the end of the reception
- Confirmation of all vendors, services, and deliveries on week prior to the wedding
- Coordination all decorations, centerpieces, and reception set-up to your specifications
- Unlimited access to Wedding Day Emergency Kit

The Glass Slipper Package:

For the bride who just wants a professional to take full reign and just show up for her special day. We will handle it all for you.

This package includes, but is not limited to:

- 1 Free consultation to discuss the expectations and details of the wedding. Also to see how far into the planning process the bride has gone
- Up to 5 Additional consultations (at the Bride's discretion); not including final details meeting
- Continuous communication to plan and evaluate all wedding details
 - o Via email - 9:00am - 8:00pm
 - o Via phone - 9:00am - 5:00pm
- Assistance with event design, theme and décor concept development
- Help with setting up your budget
- Help with finding venues and vendors that meet your budget
- Set up and attend up to 5 Venues and up to 3 Vendor meetings each
- Help with setting up your wedding organization binder
- Assist with menu design
- Provide etiquette, wedding tradition and wedding protocol advice
- Visit finalized venue site together
- Visit finalized selected vendors
- Finalizing vendor contracts
- Acting as a liaison between bride, family and vendors
 - o Vendor contact throughout the process
- Create a Month to Month task list
- Create Wedding Day Itinerary
- Help to assemble and mail out Save the Dates and Invites
- Keep track of RSVPs from guests
- Send event schedule to wedding party and family

- Meet 2 weeks prior to wedding to finalize any details and go over itinerary
- Conduct Wedding Rehearsal
- Payment reminders to the venue and vendors
- Collection of desired decorations, extra favors, gifts, and envelopes at the end of the reception
- Assemble welcome gifts and deliver to hotel for distribution (up to 30 guests within 10 mile radius)
- Secure transportation and hotel accommodations (if needed)
- Research and secure rehearsal dinner and day after brunch
- Confirmation of all vendors, services, and deliveries one week prior to the wedding
- Coordinating all decorations, centerpieces, and reception set up to your specifications
- Day of Coordination
- Unlimited access to Wedding Day Emergency Kit

A La Carte

We would like to offer services that are designed to help the bride in need to make their wedding day perfect. These services can help fill in the gaps of your wedding with services that are not provided in our packages. We would also like to offer these services to brides that are more budget conscious and only need help with certain aspects of their wedding. We can help take care of those tasks that you find tedious and time consuming. Our goal is to provide the services that pertain to you the most to ensure that your wedding is as perfect as it can be.

***Don't see what you need? Let us know and we can help you.**

Out of Town Guests - \$300

- Hotel bookings for out-of-town guests
- Activity arrangements
- Create and distribute weekend wedding itinerary
- Determine transportation needs and hotel accommodations
- Assemble and deliver up to 30 out of town bags (clients to provide the contents) for guests staying within a 10 mile radius

Assist in Save-the-Date, Invitations, Programs, and Menu Selections - \$55/HR

Assemble Invitations/Programs/Favors

- \$55 for every 100 items (minimum)

Invitation Mailing - \$100

Vendor Referrals - \$100 each category

- 1 Category, 3 confirmed referrals each (excluding event locations)

Venue Search - \$150 per venue (ceremony and reception are charged separately if not in same venue)

- Research of potential venues in selected city or region and provide 3 venues with prices, availability, and contact information

Vendor and Venue Contract Review - \$100 per contract

Guestlist Management - \$300

- Includes keeping track of RSVPs
- Sending out reminders to guests that have not responded

- Creating a spreadsheet of who will be attending and what table they will be seated

External Event Planning and Management

- ie: Engagement Party, Bridal Shower, Rehearsal Dinner, Post Wedding Brunch, etc...