



***Meraki:** This is a word that modern Greeks often use to describe doing something with soul, creativity, or love -- when you put "something of yourself" into what you're doing, whatever it may be. -*

At Meraki Weddings we believe in love, happy endings and forever after. This company was born as the beginning of a new chapter, formerly known as The Planners Eventos, We've been planning weddings since 2015 initially in Colombia and now starting fresh we're ready to make our South Florida couples wedding dreams come true. We pour our heart and soul into every event, making personal, fun and memorable for everyone involved.

We want to take the stress away and let you enjoy the process of planning your wedding taking care of every detail for you.

Meraki Weddings offers a variety of services depending on how far along you are on your planning, whether it is starting from scratch or halfway in, we're here for you!

Services:

- Month of / day of wedding coordination:

This is a perfect option if you want to plan a majority of your wedding, but need a professional coordinator in the background to answer questions, offer advice and coordinate the details on the wedding day so you can *sit back, relax, and enjoy your perfect event.*

This package includes: Pre-Wedding

- Two pre-wedding consultations
- Supplying any needed vendor recommendations
- Constructing a detailed wedding day timeline
- Confirming all details with the appropriate vendors prior to the wedding
- Facilitating the ceremony rehearsal

Wedding Day:

- Up to eight hours on-site with your lead coordinator and one assistant, allowing you to enjoy every moment of your wedding day without any worry of the details.
- Directing the ceremony processional.



- Coordinating and assisting with the setup of the ceremony and reception.
- Setup of wedding accessories such as guest book, place cards, favors, etc.
- Coordinating pinning of boutonnieres and ensuring VIP's receive flowers.
- Acting as the point of contact for all vendors.
- Assisting the wedding party and guests as needed.
- Distributing final payment and gratuity to vendors.
- Providing an emergency kit.
- Dealing with any unforeseen hiccups.

Starting fee: \$1500

- **Partial Wedding Planning**

Our Partial Planning Package is an ideal option for the couple who may have already completed portions of their planning and require **less** assistance than a Full Service Package. This service is designed to allow the couple a hands-on role in their planning activities along with our professional assistance to guide them along the way.

This package includes:

Pre-Wedding

- Creating a wedding planning checklist.
- Three pre-wedding consultations.
- Supplying any needed vendor recommendations.
- Vendor contract reviews.
- Constructing a detailed wedding day timeline.
- Negotiating + contracting any needed hotel room blocks.
- Attendance at three final vendor meetings of the couple's choice.
- Confirming all details with the appropriate vendors prior to the wedding.



- Facilitating the ceremony rehearsal

Wedding Day

- Unlimited time on-site with your coordination and one assistant, allowing you to enjoy every moment of your wedding day without any worry of the details.
- Directing the ceremony processional.
- Coordinating and assisting with the setup of the ceremony and reception
- Setup of wedding accessories such as guest book, place cards, favors, etc.
- Coordinating pinning of boutonnieres and ensuring VIP's receive flowers
- Acting as the point of contact for all vendors
- Assisting the wedding party and guests as needed
- Distributing final payment and gratuity to vendors
- Providing an emergency kit
- Dealing with any unforeseen hiccups

Starting fee: \$2500

- **Full Wedding Planning Package:**
is for the couple who want a full-time professional overseeing every aspect of their wedding day or weekend.

This package includes (but is not limited to) assistance with:

Pre-Wedding

- Wedding planning timeline preparation and creating a wedding checklist.
- Establishing priorities, developing and tracking the budget.
- Scouting for ceremony + reception venue location.



- Vendor recommendations, negotiations and bookings.
- Contract review. & Vendor management.
- Creation and execution of a design scheme
- Assistance in ordering save-the-dates, wedding invitations and all printed materials.
- Tracking of guest RSVP'
- General advice and consultation.
- Unlimited meetings and coordination time.
- Attendance at vendor meetings.
- Confirming all details with the appropriate vendors prior to the wedding.
- Facilitating the ceremony rehearsal.

Wedding Day

- Unlimited time on-site with your coordinator and up to two assistants, allowing you to enjoy every moment of your wedding day without any worry of the details.
- Directing the ceremony processional.
- Coordinating and assisting with the setup of the ceremony and reception.
- Setup of wedding accessories such as guest book, place cards, favors, etc.
- Coordinating pinning of boutonnieres and ensuring VIP's receive flowers.
- Acting as the point of contact for all vendors.
- Assisting the family, wedding party and guests as needed.
- Providing a stocked emergency kit.
- Dealing with any unforeseen hiccups.
- Coordinate load-out.

Starting fee: \$4500



Our most inclusive package is an All-Inclusive Wedding Weekend package.

This option includes everything listed above as well as:

- Stuffing and sending save-the-dates and wedding invitations
- Procuring and delivering guest welcome bags
- Coordination of the Rehearsal Dinner + Post-Wedding Brunch

Let's start planning!!