

the
PERFECT MOMENT

WEDDINGS AND EVENTS

by Samantha Rotter

COLORADO WEDDING EXPERIENCES

Featured in

*The Knot's Best of Weddings Hall of Fame
&
WeddingWire's Couple's Choice list*



Congratulations on your engagement!

"I'm so happy you're here, and glad you came across The Perfect Moment in your vendor search.

I believe a wedding planner should not only execute your dream day, but ensure that you enjoy a relaxed, inspired engagement as well. Planning this day is an incredibly intimate process, culminating in that precious 24-hour experience.

My packages are designed to be as joyful and stress-free as possible, so you'll look back on your entire engagement as The Perfect Moment."



WHY HIRE A WEDDING PLANNER?

"Hiring a wedding planner ensures that both you and your friends and family are relaxed on the big day, not off setting up tables or making sure the speeches start on time. With a professional wedding planner supporting you behind the scenes, you, your family, and your friends can experience this incredible day together. My job is to make sure that you feel like a guest at your own wedding and YOUR job is to enjoy the day!"



Choose Your Experience



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WEDDING DESIGN

with Full Service Planning

\$7,500



I've created this wedding experience for the design-forward couple who want to share their ideas with a trusted partner. This is a full-service planning and design package. Perhaps you already have a vision and can't wait to be involved in the creative process (while handing off all those technical details). Or, you're overwhelmed with inspiration and don't know where to start. But you do know you want your event to not only be meticulously planned, but beautifully designed too.

The Details

-  *Unlimited meetings and communication throughout our planning process.*
-  *Customized venue and vendor suggestions + coordination of those vendors.*
-  *Design of all wedding collateral including invitations, menus, & signage.*
-  *Complete décor design to transform your venue into your dream location.*
-  *Organization of all details such as booking guest lodging and transportation, RSVP and guest tracking, and coordination of the day-of timeline.*
-  *Constant presence on the day of your event and support during clean-up.*



WEDDING MANAGEMENT

with Partial Planning

\$5,000



Already knee-deep in wedding planning or plan to take care of major elements yourself? My wedding management experience allows you to enjoy the same customized support as my full-service package, but with partial planning instead. This experience includes complete design and I will bring your details together to produce a seamless wedding.

The Details

-  *Unlimited meetings and communication throughout our planning process.*
-  *Customized vendor suggestions for those that have not already been booked.*
-  *Design of all wedding collateral including invitations, menus, & signage.*
-  *Complete décor design to transform your venue into your dream location.*
-  *Organization of all details such as booking guest lodging and transportation, RSVP and guest tracking, and coordination of the day-of timeline.*
-  *Constant presence on the day of your event and support during clean-up.*



DAY-OF COORDINATION

\$2,500



I offer day-of coordination because even if you are planning and designing your wedding on your own, you should still be able to sit back and enjoy the celebration when the big day comes!

The Details

-  *Up to three meetings prior to event to create detailed plan for the day.*
-  *Communication with booked vendors to share day-of plan.*
-  *Presence at ceremony rehearsal to coordinate timeline and procession with wedding party.*
-  *Setup and breakdown of all décor.*
-  *Active presence on day-of to coordinate timeline.*
-  *Delivery of gifts and personal items to home or hotel upon event conclusion.*

OTHER OCCASIONS & CELEBRATIONS

I am happy to be involved with as much of your wedding experience (or other event needs) as you'd like! Please reach out to discuss partnering with The Perfect Moment for engagement parties, bridal showers, or other special events!

FREQUENTLY ASKED QUESTIONS

WHAT'S THE
DIFFERENCE
BETWEEN A
WEDDING PLANNER
AND A VENUE
COORDINATOR?

I love venue coordinators and I am not here to step on their toes. I work with them to ensure your event runs smoothly. However, the difference is simple — they work for the venue and I work for you. I will monitor your needs throughout the event, make sure that your voice is heard and ensure that everything you planned is executed exactly the way you want it to.

Of course... Colorado is such a popular destination wedding location! If you live out of state I will spend a lot of time talking with you over the phone and video chatting but we will meet up when you are in town. I can also be your boots on the ground here in Colorado—attending vendor meetings, venue visits, etc.

I'M GETTING MARRIED
IN COLORADO, BUT I
DON'T LIVE THERE.

CAN I STILL WORK
WITH YOU?

WHEN IN THE
PLANNING PROCESS
SHOULD WE HIRE
YOU?

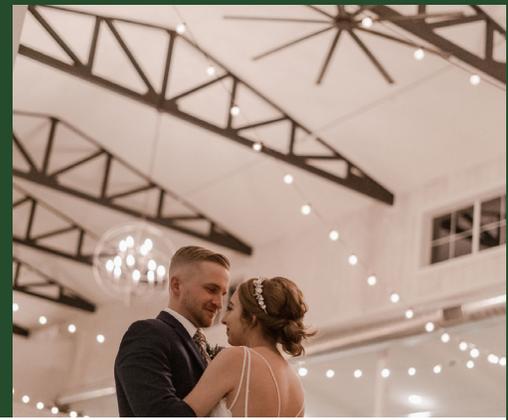
Whenever you are ready! It's helpful if I can be involved at least 60-days prior to your event to ensure all your ideas come to life. That said, I'm ready when you are, whether that's a few months before the big day or a year in advance.

Yes! There are no travel fees for weddings and events in the Denver-Metro area, but mileage and possible hotel accommodation fees will be added for those over 50 miles.

DO YOU TRAVEL
FOR WEDDINGS AND
EVENTS?



the
PERFECT
MOMENT



LET'S TALK DETAILS

THANK YOU FOR TAKING THE TIME REVIEW MY SERVICES.

Ready to chat?

Get in touch so I can answer any questions and help you choose the best wedding experience for you.



email me

samantha@theprecfectmomentevents.com



call me

720.378.2455



book me

www.theprecfectmomentevents.com/contact